Application Guide – September 2027 Entry

This guide takes you through each stage of applying to St. Crispin's Sixth Form, from registering on our online application system through to submitting your application. Please read it through before you begin and keep it to hand while you complete the form.

Key Dates

Date	Event
5th November 2026	Sixth Form Open Evening – applications open
1st December 2026	Application Deadline
13th and 14th January 2027	Programme of Study Meetings

All communications will be sent to the email address you supply on your application form, so please check your emails regularly to avoid missing key information about your application.

Application Process

1) Attend the Open Evening and review the prospectus

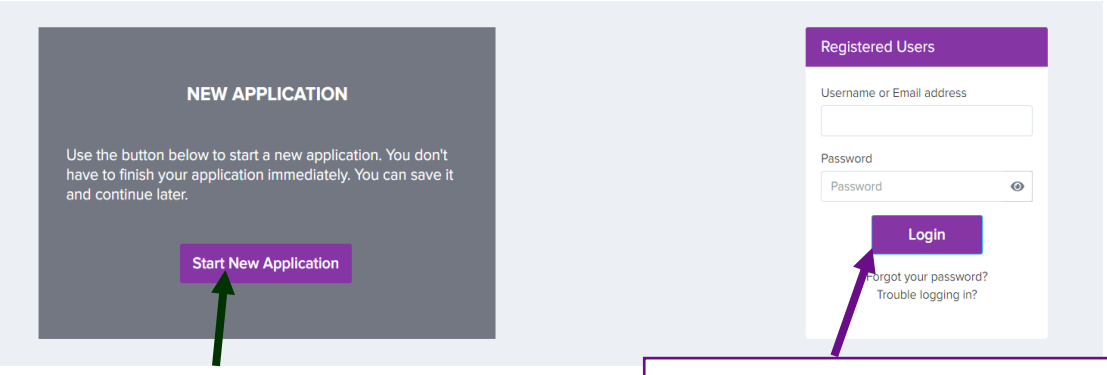
The online application form goes live after our Sixth Form Open Evening on Thursday 5th November.

- Read the Sixth Form Prospectus for full details of all our courses and their entry requirements.
- Make a note of the courses that interest you and check that your predicted GCSE grades meet the entry criteria.

2) Access the application system

Your login details will be sent to your school email account on 5th November 2026 along with a link to access the application system (**crispins.applicaa.com/September2027entry)**

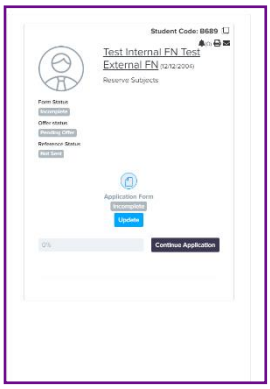
3) Login to the system as a registered user



This button is only for students who are not currently at St. Crispin's

Enter your school email address and password that was emailed to you here and login as a Registered User

4) Open the application form



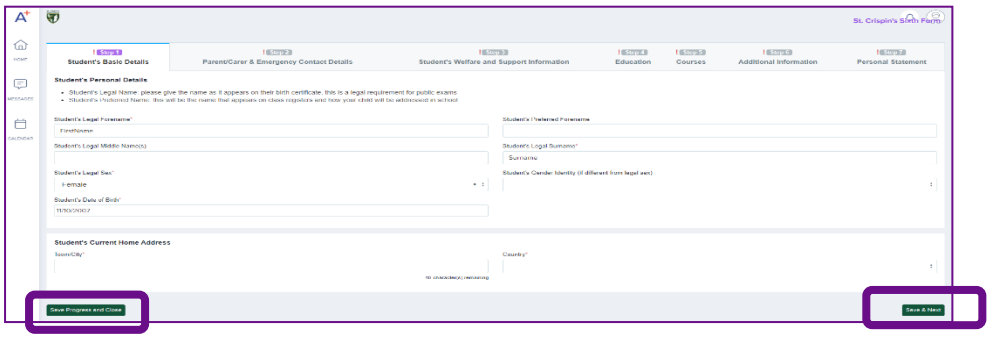
Once you have logged in you will see a welcome message and the option to Continue Application

Click the button to open your application and begin completing each section.

Make a note of your password (set it to something memorable!) as you will need to log in again in future to view your interviews and offers.

5) Completing each step

Complete the details on each screen; there are prompts to help you.



- **Save & Next** – to continue to the next step.
- **Save Progress and Close** – if you wish to complete the form later. You can log back in at any time to carry on where you left off.

Please note that in Step 1 you should enter your **legal name** exactly as it appears on your birth certificate, as this is a legal requirement for public exams. Your **preferred name** is the name that will appear on class registers and how you will be addressed in school.

When you enter your current subjects please enter **all** the subjects you are taking and your predicted grade – these will be confirmed by your current school as part of the reference process.

6) Choose your courses

Course information

- The Sixth Form Prospectus gives information on all our Level 3 courses, including subject entry requirements. Please read these carefully as you make your selections.
- In January and February, we will meet with each student who applies to discuss their future pathway and confirm their subject choices. This meeting also allows discussion of the opportunity of taking four subjects with any students who are interested in doing so.
- Entry to courses is subject to your GCSE/Level 2 examination results meeting the entry criteria for that course.

Course selection

- All students should pick three courses.

- You will be prompted to put these in order of preference and to add a reserve (fourth) subject.
- Your choice should depend on your interests, your future plans and whether your predicted GCSE grades meet the course criteria.

7) Complete your personal statement and submit

The last step is your personal statement, which forms part of your meeting to discuss options and academic entry requirements for particular courses. You will be asked to answer the following questions:

- Why have you chosen to apply to St. Crispin's Sixth Form?
- What qualities do you think you will bring to the Sixth Form?
- How would you describe yourself in 5 words?
- What are your ambitions after leaving the Sixth Form? We would be interested to hear about your ambitions for Apprenticeship, University and your future career.

Once all the steps are complete:

- Press **Save & Submit Application**.
- You will receive an email confirming that we have received your application.

Need help?

Please contact our Sixth Form Administrator via sixthformadmin@crispins.co.uk or call 0118 978 1144