



St. Crispin's Sixth Form

How to Apply





1) The application form goes live after our Sixth Form Open Evening on Thursday 6th November.

[View our prospectus](#) for full details of all our courses and their entry requirements.





2) To access our application system, please follow this link:
crispins.applicaa.com/September2026entry





3) Initial Registration

The screenshot shows the 'Initial Registration' form for St. Crispin's School. The form is titled 'Initial Registration' and 'Student Registration'. It contains the following fields and sections:

- Student Registration:**
 - Student First name* (text input)
 - Student Last Name* (text input)
 - Student Gender* (dropdown menu)
 - Student Date of Birth* (text input)
 - Are you an internal applicant?* (radio button)
- Education:**
 - Your Current School (text input)
 - ☐ Tick here if you can't find the school
- Login Details:**
 - Your Email Address* (text input)
 - Confirm Your Email Address* (text input)
 - Create a Password* (text input)
 - Confirm Password* (text input)
- Footer:**
 - Password must be at least 8 characters long including both number, uppercase and lowercase characters.
 - ☐ I agree to St. Crispin's School's Privacy Policy* [\[link\]](#)
 - ☐ I agree to Appicaa's Privacy Policy (Appicaa is the provider of the online form)* [\[link\]](#)

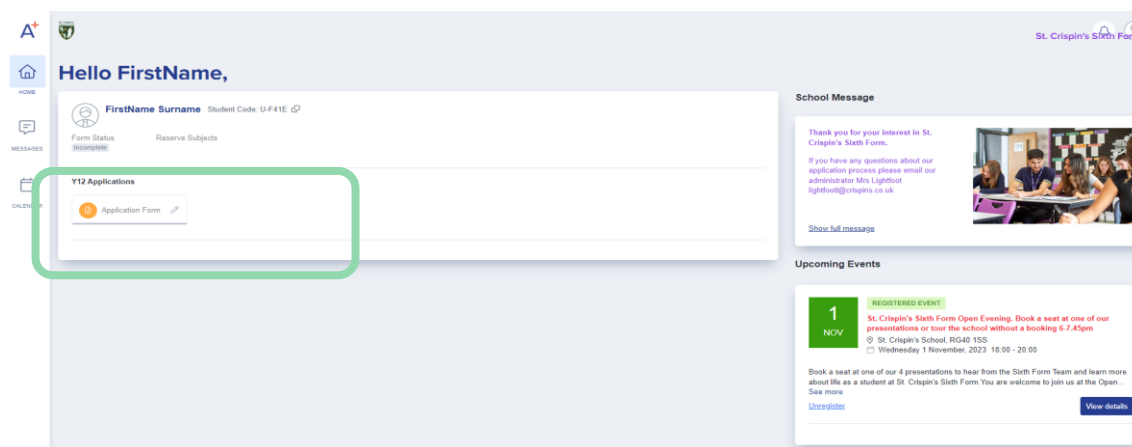
- Follow the onscreen prompts to register with our application system - Appicaa.
- You will be sent an email to verify your registration.





4) Complete the application form

- Once you have verified your email and logged in, you will see this screen:



- Click on 'Application Form' and then select 'Complete Student Application Form'.





- Complete the details on each screen - there are prompts to help you.
- Once you have completed one step, select either 'Save & Next' to continue or 'Save Progress and Close,' if you wish to complete the form later.

The screenshot shows a web-based form titled 'St. Crispin's Sixth Form'. The interface includes a sidebar with navigation icons for Home, Messages, and Calendar. The main content area is divided into seven steps: Step 1 (Student's Basic Details), Step 2 (Parent/Carer & Emergency Contact Details), Step 3 (Student's Welfare and Support Information), Step 4 (Education), Step 5 (Courses), Step 6 (Additional Information), and Step 7 (Personal Statement). Step 1 is currently active and contains the following fields:

- Student's Personal Details**
 - Student's Legal Name: please give the name as it appears on their birth certificate, this is a legal requirement for public exams
 - Student's Preferred Name: this will be the name that appears on class registers and how your child will be addressed in school
- Student's Legal Forename* (First Name)
- Student's Legal Middle Name(s)
- Student's Legal Surname* (Surname)
- Student's Legal Sex* (Female)
- Student's Gender Identity (if different from legal sex)
- Student's Date of Birth* (11/10/2007)
- Student's Current Home Address (Town/City*)
- Country*

At the bottom of the form, there are two buttons: 'Save Progress and Close' and 'Save & Next'. The 'Save & Next' button is highlighted with a green box.





5) Course Information and Selection

Course Information

- The Sixth Form Prospectus gives information on all our Level 3 courses including subject entry requirements. Please read these carefully as you are making your selections.
- In February, we will meet with each student who applies to our Sixth Form to discuss their future pathway and confirm their subject choices. The meeting also allows discussion of the opportunity of taking four subjects with any students who are interested in doing so.
- Please be aware that entry to courses will be subject to your GCSE examination results meeting the entry criteria for that course.

Course Selection

- All students should pick three courses. You will be prompted to put these in order of preference and also add a reserve subject/ fourth subject. Your choice of courses will depend on your interests, future plans and whether your predicted grades at GCSE meet the course criteria.





6) Submit your application

- Once you have completed all seven steps press 'Save and Submit Application'.
- You will receive an email confirmation that we have received your application.





Key Dates and Details

- 6th November 2025 – Open Evening and Applications Open
 - 9th December 2025 – Application Deadline
 - 14th and 15th January – Programme of Study Meetings
 - 6th March 2026 – Offer Acceptance Deadline
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- All communications will be sent to the email address you have supplied so please check your emails regularly to avoid missing key information about your application.





Any Questions?



If you have any questions
please contact our Sixth
Form Administrator, Mrs
Lisa Lightfoot on
0118 978 1144 or
lightfootl@crispins.co.uk

