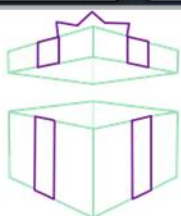
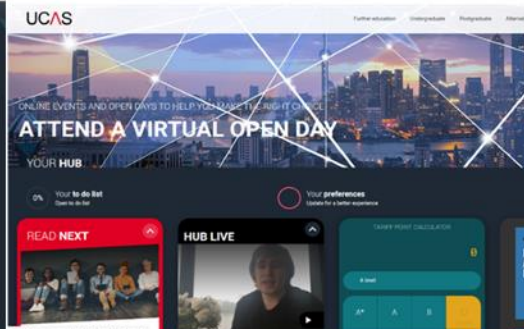
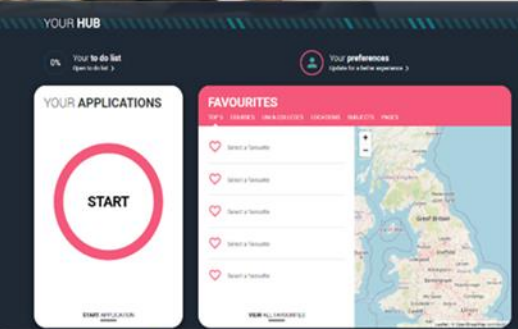
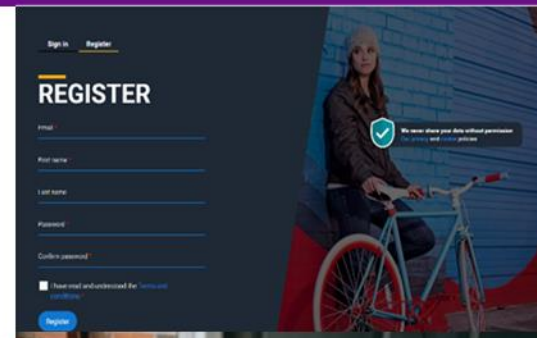


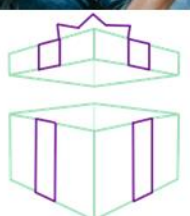
St. Crispin's
Excellence for all



St. Crispin's Sixth Form UCAS Information and Guidance



Becoming the Whole Package
'Tying it all together'





UCAS Support and Guidance Booklet

Please click on a link below to take you directly to the page of information you require. We highly recommend you read the entire booklet to gain an overview of the UCAS process.

- **St. Crispin's UCAS Timeline**
- **How to Register with UCAS**
- **Completing Your Application**
- **Writing UCAS Personal Statement**
 - **Examples of Skills to Evidence in your UCAS Personal Statement Based on Course Subject**
- **Recording Personal Statements On Unifrog**
- **Preparing for University Interviews**
- **Tracking your Application and Accepting Your Offers**
- **UCAS Extra**
- **Guide to Clearing**
- **Student Finance**



St. Crispin's Sixth Form: UCAS Timeline

Research

Filter through courses and universities using www.unifrog.org

Speak to subject teachers, tutor and Sixth Form Leadership Team.

Attend Future Focus Day to learn more UCAS and hear from the University of Surrey.

Visit universities on their open days (*up to 3 visits permitted during school time*).

Apply

Register with UCAS Hub

(<https://www.ucas.com/dashboard#>)

- explore careers, courses, subjects & universities
- search for virtual tours and online events
- speak to career, higher education, and application specialists by attending the Hub lives.

Complete your application:

- My Profile
- Choices
- Personal Statement
- Buzzword: **crispins24**

Approaching Your Personal Statement

1. Plan
2. Draft
3. Share draft with relevant subject teacher
4. Redraft
5. Share draft with tutor
6. Complete final edit

+ Use tutor sessions

+ Refer to this booklet

+ Attend workshops & enrichment days

Submit your application and **inform** tutor.

SIXTH FORM DEADLINES

- Music Conservatoire Candidates: 25th September 2023
- Oxbridge/ Medicine/ Veterinary medicine/science/ Dentistry Candidates: 2nd October 2023
- All Other Candidates: 30th October 2023

Tutors **use** your personal statement and subject teacher references to complete references and so they have until 10th November 2023 to write them. The application is then sent to the Sixth Form Leadership Team who will check your application and your references.
It will then be sent to UCAS

Post-Submission

Attend any interviews you are invited to. **Receive offers** and **accept or decline** them.

- If all university decisions received by 1st May, accept or decline by 29th May 2024.

It is your responsibility to use UCAS Track to see your personal deadline to respond. Remember, your offers are held until your personal deadline. However, you might want to consider your options and respond asap in order to: firstly, make a decision and then divert your attention to achieving the qualifications you need; and secondly, allow you a greater chance of securing your preferred choice of student accommodation.

Following publication of your results in August:

- if you **achieved your entry requirements**, **check** your university place is **confirmed**;
- if you **exceed your entry requirements** and wish to change your course, **look for an alternative** using **adjustment**;
- or if you **did not meet the entry requirements**, use **Clearing** to **apply for more courses**.



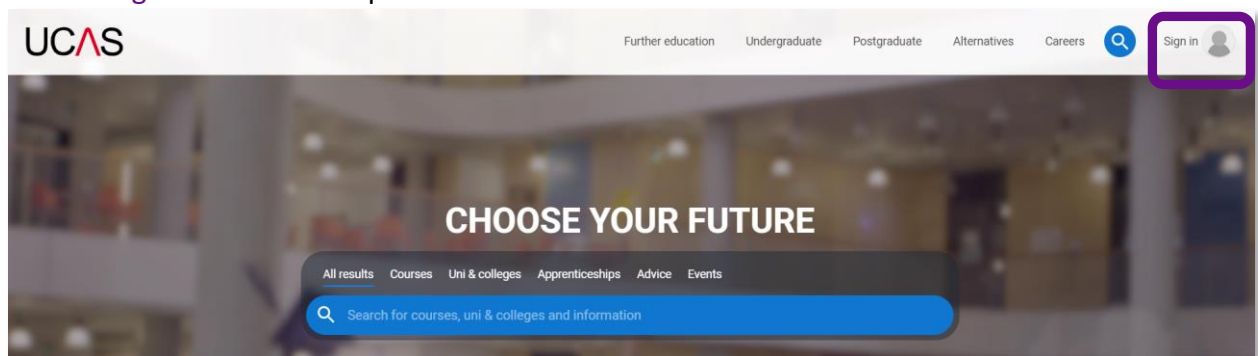
Register with UCAS

Registering with UCAS will allow you to:

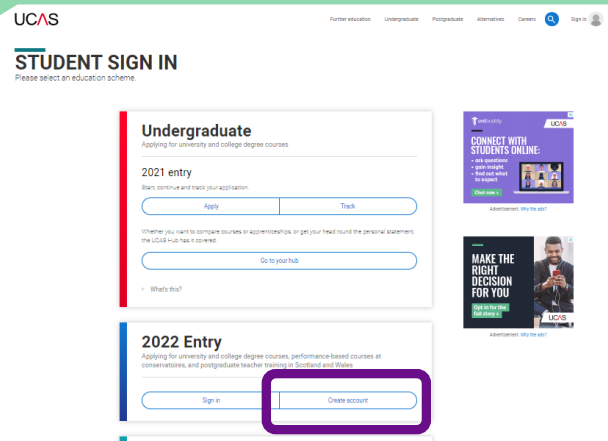
- Explore careers, subjects, universities and apprenticeships
- Find and favourite over 35,000 courses
- Search for virtual tours and online events
- Turn predicted grades into Tariff points
- Speak to those in the know using Unibuddy
- Speak to career, higher education, and application specialists by attending the Hub lives.
- Explore job profiles to discover different career roles and pathways.
- Start an application for 2024 entry (from May 2024)

How to Register:

- Head to ucas.com
- Select **Sign in** from the drop-down menu.

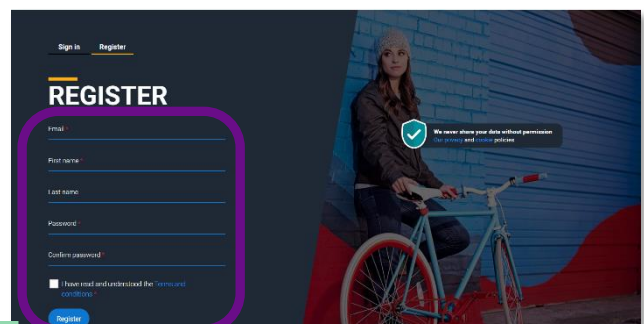


- Select students and 'Create account' within the 2024-entry option



Complete the short form.

- Make sure the **password** is **memorable**.
- Please **use** your **personal email** accounts as UCAS may need to contact you once your school email account has been closed when you finish Year 13.





- They will email you a code to verify your email address.

UCAS

Email verification

Hi,
You now need to verify your email address.
Please enter 647527 when prompted on the website.
This verification code will expire after 5 minutes.
Kind regards,
UCAS

VERIFY YOUR ACCOUNT

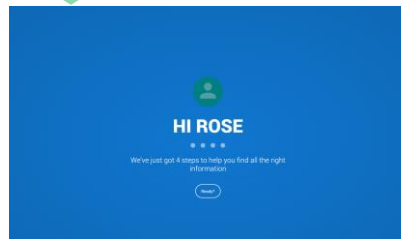
An email has been sent to you on behalf of UCAS, with a code to verify your email address. Please enter the code below.

Code:

[Verify](#)

If you have not received an email, you can request another.

- Once you have registered, they will ask you a few questions like when you want to start studying, where you live and what you are interested in so they can tailor the information you see.
- Make sure you choose the correct study year (2024 if you want to start next year).



In which year do you want to start your studies?

• • • •

2025

2024

2023

2022

2021

- Choose the correct level of study:
Undergraduate
- You can choose to get information on apprenticeships and conservatoires here too.
- You can tell UCAS where you live so they can direct you to the right information.

Select a level of study

• • • •

Undergraduate
Uni and college degrees, and apprenticeships

Postgraduate
Returning to uni to continue study, or apprenticeships

Where do you live?

• • • •

United Kingdom

Enter postcode

- Choose if you want to get tailored information about university, college and apprenticeship options.
- Select the subjects that you are interested in – you can change these at any point in your preferences.
- Then scroll right to the bottom to **create account**.

Your preferences

• • • •

Stay up-to-date with unis, colleges, offers, and more

Get tailored info about uni and college courses, open days, and apprenticeship options. *

☐ Yes ☐ No

Get great deals, offers, and freebies, including high street brands, tech, and travel. *

☐ Yes ☐ No

Just as you know your data is safe with us, and we never pass your details to third parties for marketing purposes without your permission. You can change your mind and update your personal details and preferences at any time. For more information on how we treat your personal data, including how to opt out, take a look at our [privacy policy](#).

Which subject(s) are you interested in studying?

Subject 1 *

Select an option

Subject 2

Select an option

Subject 3

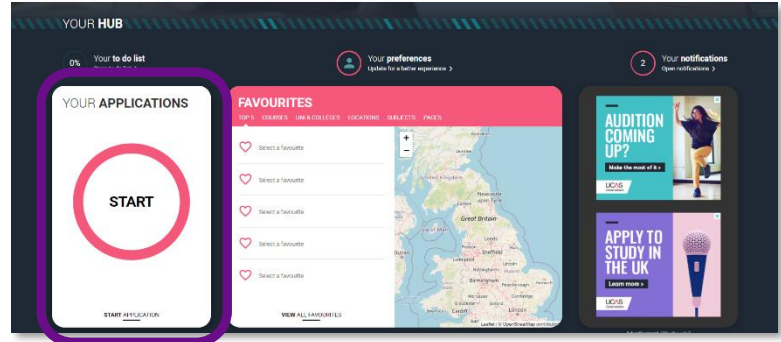
Select an option

[Create account](#)



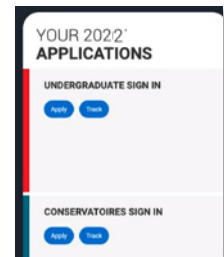
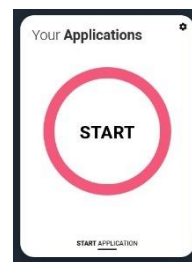
Completing Your UCAS Application

- To start your UCAS application click on the **Your application** tile.



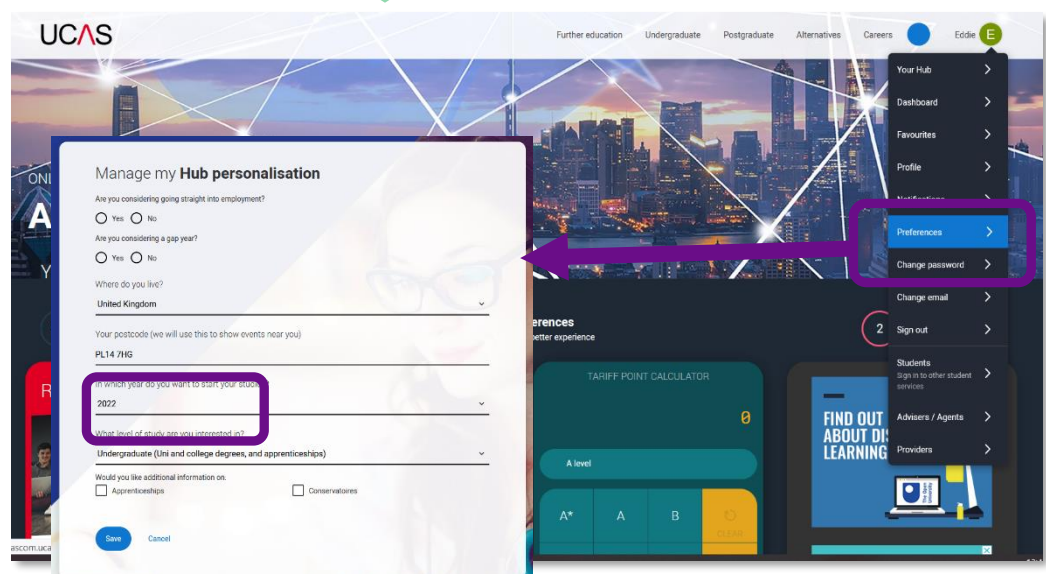
Make sure you have the correct year

- If you already have a Hub account and have said you are interested in courses for the 2024 cycle, you'll see this card.
- To start your 2024 UCAS application click on the **Your application** tile with the red circle



If you don't have the correct year – Update your Preferences

- If you need to change the application cycle to show the Your application tile for 2024, click on Preferences from the main menu.
- Then select 2024 in answer to the question “In which year do you want to start your studies?”





Link Your Application to St. Crispin's

You need to link your application to St. Crispin's so we can track your progress and provide support, including adding your reference.

- Click **Yes**, Then **Continue**
- Enter our buzzword **crispins24**
- Once your application has been linked, you may then be asked to select a group – choose **default group**.

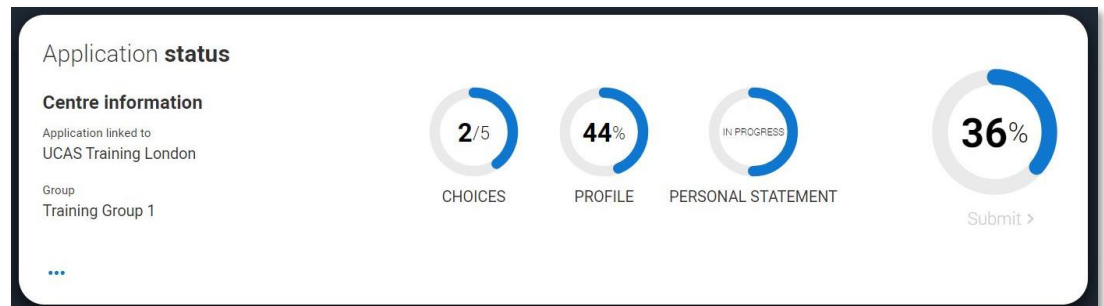
The screenshots show the UCAS application linking process. The first screen asks 'Are you applying from a school, college, or centre?' with 'Yes' and 'No' buttons. The second screen asks 'Enter the Buzzword from your school, college, or centre' with a text input field and 'Save Buzzword' and 'Cancel' buttons. The third screen shows 'You have linked your application to UCAS Training London' with a 'Select group' dropdown menu and a 'Default Group' button.

Application Overview

Your homepage is where you will see your application status and the sections that need completing.

- You don't need to complete the application at once, you can log in and out at any time until you're finished.
- As you add information to each tile, the **percentage complete** dial should increase each time you mark a section as complete.

The second section is your **profile** - information about you.



- The tiles will give you an overview; if a section is complete, in progress, or you need to start it.
- All sections must be marked as complete to send to UCAS.
- You must complete all mandatory questions to mark a section as complete (they have a *).

The My profile dashboard shows the following sections:

- Personal details:** Name, age, title and gender. Section complete.
- Contact and residency details:** Address, email, telephone and where you live. Section complete.
- Employment:** Employment, paid. Section complete.
- Education:** Qualifications and periods of study. Start this section.
- Nationality details:** Birthplace and nationalities. Section in progress.
- Supporting information:** So that providers know how to support you during your studies. Start this section.
- English language skills:** Is English your first language? Section in progress.
- Finance and funding:** Tell us how you'll fund your study. Section complete.
- Diversity and inclusion:** Only shared with a provider once you have a place or your application is archived. Start this section.



Entering Your Personal Details

- Personal details: your name should already be visible, but you will need to add your title and complete the other mandatory fields (marked with a *).
- Once you have completed a section you must remember to **mark the section as complete at the bottom of each page**.

- The list on the left of each section will show which sections are completed (with a tick), which are in progress (with a half-moon) and which have yet to be started (no icon).
- Click on the throughout for help to provide advice about what to put.

Contact and Residency Details

- You should provide either a landline or a mobile number in this section.
- You will only see the fields to add the nominated contact details if you answer Yes to the question.
- This means someone else can speak to UCAS about your application.
- We would strongly encourage you to add a nominated contact. Most students tend to enter their parents' details.

Nominated access

Do you want someone else to act, or speak on your behalf, about your application? e.g. A parent, other relative or guardian. If you are using an agent, you can choose to enter their details. You're able to enter details of someone you're happy to help manage your application - this is called nominated access.

☒ Yes ☐ No

Full name of nominee *

The first and last name of your nominee. They will be asked this information when speaking to UCAS on your behalf.

Relationship to you *

How you know your nominee. They will be asked this information when speaking to UCAS on your behalf.



Employment Details

- If you add more than one employment it will appear in chronological order with the most recent at the top.
- Not everyone will have something to enter here. It is up to you whether you create an employment record here or not - **but remember to mark the section as complete!**

Education Details

- Add details of all qualifications you have already achieved and those you are currently working towards.
- First you need to add details of where you have studied, or are studying, then add qualifications.
- Enter your GCSEs first then the subjects you are studying at Sixth Form.
- Start by clicking **Add place of education**.
- You will be asked for a **Unique Learner Number** - this is shown on your Insight Tracking Reports.
- Type the **name of where you studied your GCCE's**. Once you find your centre, click on the name and the Exam centre number will automatically populate.
- If you studied in another country and the school doesn't automatically appear, click the 'add manually button' to type in your school name.
- Add when you started and finished attending the school. For St. Crispin's, select August 2024 as your end date.



Education Details

- Once you've added where you studied you can enter the qualifications. If you studied your GCSE's at another school you will need to add two schools to this section and list the qualifications studied under each school.
- Click the **Add qualification button**
- Search for your qualification.
- **A Levels are GCE Advanced Level. AS Levels are GCE Advanced Subsidiary.**
- The A Levels, BTECS and CTEC offered at St. Crispin's will be listed for you to choose from.
- If you studied in another country and your qualifications do not automatically appear click the 'add manually button'.

Add qualification

To add a qualification either choose from the qualification shortlist or search for your qualification.

Qualifications shortlist

| | | |
|---|---------------------------|-------------------------------|
| + Access to HE Diploma (2014 onwards) | + BTEC Diploma | + BTEC Extended Diploma (EQF) |
| + GCE Advanced Level | + GCE Advanced Subsidiary | + GCSE (Grade A*-G) |
| + National 5 | + SQA Advanced Highers | + SQA Scottish Highers |
| + Welsh Baccalaureate Advanced Skills Challenge Certificate | | |

Search for your qualifications

Please search for the qualification title, eg 'A level' and not the subject, eg 'chemistry'.

Overseas qualifications will be listed alphabetically under the name of the country they were taken in.

Search by name

- The qualification dates you can select are based on those you entered when you set up the centre.
- If you haven't finished the qualification or had your final exam result, then you must choose Pending for the Grade (do not enter your predicted grade for your A Levels/BTEC/CTEC).
- If you have completed an EPQ remember to add this as a qualification.
- Press **Save** and **Add Another** until all your qualifications have been entered.

UCAS Training School

September 2010 - June 2012

Full time

[Add Qualification](#)

- ✓ Personal details
- ✓ Contact and residency details
- 1 Education
- Employment
- ✓ Nationality details
- ✓ Supporting information
- ✓ English language skills
- ✓ Finance and funding
- 1 Diversity and inclusion
- ✓ Personal statement
- 1 Reference

Add qualification

GCE Advanced Level

If you don't find a match you can manually add one

<P>Entering unit details for A levels is optional</P> <P>If you have completed Cambridge International qualifications please choose CIE as your Awarding organisation, if you are currently taking Cambridge International qualifications choose CAIE</P>

Subject *

Type and select the subject you studied

Qualification date *

| | |
|-------|------|
| Month | Year |
| MM | YYYY |

Awarding organisation *

Grade *

Add the modules for this qualification. You may add up to 6

Module / Unit 1

Title

Type and select the subject you studied

Grade

[Add another module](#)

[Save qualifications](#)

[Save and add another](#)

[Cancel](#)



Nationality Details

- If you are a British National you will see this screen, complete the fields.
- If you were born in the UK but have a different nationality, you will be asked additional questions.
- The information you provide will help universities and colleges in determining your eligibility and allow them to assist you with the visa application process, if required.

Supporting Information

- All questions are mandatory (*), but you have the option of 'I don't know' and 'Prefer not to say' for the first two.
- You don't have to declare a disability if you don't want to, you can select No disability.
- Information completed here is not used to make a decision on your application. It's only shared with those involved in supporting you, or making the arrangements for support.

English Language Skills

- If English isn't your first or primary language, they will ask for your TOEFL or IELTS registration numbers, you only need to enter reference numbers if you've been assigned one and you know it.



Finance and Funding

- You will be asked further questions in finance and funding if you select UK, ChI, IoM or EU Student Finance Services (which means you plan to apply for a student loan – the vast majority of students do this).
- Selecting 'Private' indicates that you/your parents are going to pay all tuition fees – around £9000 + rent + general living and study costs up front.
- Under 'Student support arrangements' select Wokingham.

For more information head to: ucas.com/finance

Diversity and Inclusion

- You will only see these questions if you have a UK home or postal address.
- There are two mandatory fields(*), but you have the option to respond with 'I prefer not to say'.
- This information is only shared with universities or colleges once you have secured a place, it does not influence any decision making. It's used to ensure applications are treated fairly.
- Activities in preparation for higher education include summer schools, Saturday university, campus days, summer academies, taster courses and booster courses. If you have not taken any such course, please leave this section blank.
- You can select *I prefer not to say* for the parental education question.
- For the occupational background, you must type at least 3 letters into the response field, and then select an option from the menu that appears below it.

Parental education

Do any of your parents, step-parents or guardians have any higher education qualification, such as a degree, diploma, or certificate of higher education?

Occupational background *

Please give the job title of your parent, step-parent, or guardian who earns the most, if you are under 21. If she or he is retired or unemployed, give their most recent job title. If you are 21 or over, please give your own job title.

Base Room Manager (Children's Nursery)

Care Assistant (Children's Nursery)

Children's Reporter (Scotland)

Children's Attendant

Children's Centre Manager



Personal Statement

Please refer to the section on how to write your personal statement within this booklet before using the instructions below to add your statement to your application. You **must** share your personal statement with your tutor before uploading your final draft.

- You can save and edit this section as many times as you need to.
- If you try to navigate away without saving your work you'll be reminded with a pop-up warning.
- When you are ready to mark this section as complete you will need to click Save and Preview to access the "Mark as Complete" tick box.

The screenshot shows the 'PERSONAL STATEMENT' page for a 2022 Undergraduate application. On the left is a navigation menu with links: Personal details, Contact and residency details, Education, Employment, Nationality details, Supporting information, English language skills, Finance and funding, Diversity and inclusion, Personal statement (highlighted), and Reference. The main area contains instructions on writing the statement and a large text box for the statement itself. At the bottom of the text box is a 'Save draft' button. To the right of the text box is a 'Save & Preview' button, which is highlighted with a purple box. A small information box on the right states: 'You have used 0 of 47 lines based on the preview and 0 of 4000 characters.' The top right corner shows 'Your Personal ID number: 1578002467'.

Entering Your Choice of Courses

- To add your choices, click the **Choices** section.
- Start typing the name of the university or college into the institution field and select from the options displayed.
- Do the same for the course you have selected.
- Locations and start dates are displayed according to the course details.

The screenshot shows the 'Your choices' section with a blue 'Add choice' button. Below it is the 'Add choice' form. The form has fields for: University/college name (with a search bar), Course (with a search bar), Location (a dropdown menu), and Start date (a dropdown menu). Below these are 'Further details' sections: 'You only need to provide information here if your chosen university or college has asked you to' (with a text area), 'Point of entry' (with a dropdown menu and explanatory text), and 'Live at home while studying?' (with radio buttons for Yes and No). At the bottom right are 'Save' and 'Cancel' buttons.



Entering Your Choice of Courses (continued)

- There is a maximum of 5 choices and choice restrictions still apply (a maximum of four courses in any one of medicine, dentistry, veterinary medicine or veterinary science).

- Once all choices are added select confirm choices to mark the section as complete.

Your choices

+ Add choice

Accounting and Finance (N400)
Aberystwyth University (A40)

Location: Main Site (Aberystwyth)
Start date: 01 September 2022
Further details: Not provided
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No

Accounting and Finance (with integrated Foundation) (NN44)
University of Buckingham (B90)

Location: Main Site
Start date: 23 September 2022
Further details: Not provided
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No

Confirm choices

- Some courses have extra admissions tests and assessments.
- These will be shown in blue text on the choice card. This should not be a surprise to you, as you should have seen details of this when researching the course.

Your choices

+ Add choice

Medicine (A100)
University of Oxford (O33)

Location: Christ Church
Start date: 01 October 2022
Further details: Not provided
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No
Criminal convictions declaration: Undeclared

INFO

- You may need to take an admissions test**
The following admissions tests: Bio-Medical Admissions Test (BMAT)
- There may be an assessment**
You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.

Confirm choices

- Clicking the 3 dots in the bottom right of a card enables you to see it as a summary.

Medicine (A100)
University of Oxford (O33)

INFO

- You can't make two or more applications to Oxford**
- You may need to take an admissions test**
- There may be an assessment**

- Any choice combinations that are not permitted will be flagged with **red text** on the right of each relevant card.
- For example these screens show error messages for students trying to apply to University of Cambridge and University of Oxford.

Medicine (A100)
University of Cambridge (C05)

Location: Simon
Start date: 01 October 2021
Further details: Not provided
Point of entry: 1st year
Deferred entry: No
Live at home while studying: No
Criminal convictions declaration: Undeclared

INFO

- Check your choices**
You can usually only apply to one course at either the University of Oxford or the University of Cambridge. The only exception is if you'll be a graduate by 05 September 2021 and you're applying to Cambridge for graduate medicine (course A101). If so, you can also apply to medicine (course A100) at Cambridge, as well as graduate medicine (course A101) at Oxford.
- You may need to take an admissions test**
As part of the application process for this course you may need to sit the following admissions tests: Bio-Medical Admissions Test (BMAT).
- There may be an assessment**
You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.

Medicine (A100)
University of Oxford (O33)

Location: Queens
Start date: 01 October 2022
Further details: Not provided
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: Yes
Criminal convictions declaration: Undeclared

INFO

- Check your choices**
You can usually only apply to one course at either the University of Oxford or the University of Cambridge. The only exception is if you'll be a graduate by 05 September 2021 and you're applying to Cambridge for graduate medicine (course A101). If so, you can also apply to medicine (course A100) at Cambridge, as well as graduate medicine (course A101) at Oxford.
- You may need to take an admissions test**
As part of the application process for this course you may need to sit the following admissions tests: Bio-Medical Admissions Test (BMAT).
- There may be an assessment**
You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.



Submitting and Paying For Your Application

- There are 4 steps to the submission process.
- The application must be complete (showing 100%) before pressing submit.
- This shows the full application and you can download it as a pdf (in the top right) to help you check it.
- At the bottom of the application, click **Accept and proceed** (or return to application if you want to make more changes).
- You will then be asked to update your marketing preferences.

Application status

Centre information

Application linked to:
UCAS Training London

Group:
Training Group 1

5/5 CHOICES 100% PROFILE 100% PERSONAL STATEMENT 100% Submit >

Check your application

This is an overview of your application. Please check to make sure the information is correct.

Download as PDF

Personal details

First name: Rose, Last name: Hill, Previous name(s): Not provided, Preferred name: Not provided, Date of birth: 08/02/1995, Gender: Female

Accept and proceed Return to application

You must **tick the box** at the bottom of the page to confirm you have read and understood the terms and conditions.

- You can collapse these by clicking the ▼.
- Then click **Accept and proceed**, or you can Return to application, or Return to marketing preferences.

Terms and conditions

These are the terms and conditions (the "Terms") on which we supply the "Apply" service (the "Service") to you.

- Unordered list
- Harum asperiores tenetur odio quaeat eaque veniam fugit soluta et fuga saepe temporibus aut delectust

1. Ordered list
2. Ullam placet numquam perferendis delectat ut eveniet tempore nihil aliquid ut dolore non vero molestias

It is important that you read these Terms carefully so that you are happy you understand their content.

We will ask you to confirm your agreement by ticking a box when you submit your application (your "Application"). By ticking this box, we will consider that you accept these Terms, our website terms and conditions and our privacy policy.

We are unable to process your Application until you do so.

Expand All Collapse All

About UCAS

What we do and how to contact us.

- 1.1 We are the Universities and Colleges Admissions Service, a company incorporated in England and Wales with company number 02339615, whose registered office is at Rosehill, New Barn Lane, Cheltenham, Gloucestershire, GL52 3LZ ("UCAS", "we", "us").
- 1.2 You can contact us by telephoning our customer service team on 0371 334 4447, emailing us at webenquiries@ucas.ac.uk or by writing to us at the above address.
- 1.3 Our role is to provide application services for people applying for undergraduate and postgraduate courses, as well as making choices after their GCSEs.

Help text

This section summarises important points. It's important you still read and understand the full conditions.

- You will then see this screen, click **Pay now** and you will be asked to enter your card details.

UCAS application

1 Check your application 2 Update your preferences 3 Terms and conditions 4 Pay now

Pay and submit

Please click to pay now, where you will be asked to enter your card details. Compulsory fields are marked with an asterisk (*).

Card payment details

Credit and debit cards: we accept UK and international Visa, Visa Debit, Delta, MasterCard, JCB, Maestro, and Electron. At the moment we do not accept American Express or Diners Club cards.

Your card details will be encrypted before being transferred over the internet.

The application will not be processed until your payment has been authorised by the card issuer.

If it is subsequently discovered that you did not have authority to make payment using the credit or debit card whose details are entered, we will cancel your application.

Do not refresh the page or use the back button while we process your payment.

Amount due £25.00

The next screen you see may be a payment card verification form supplied through your card issuer which is in place to give you added protection when paying online.

Pay now Return to application

Back to Terms and conditions



- When you have paid and submitted your application, it will be sent to St. Crispin's Sixth Form to check.
- We will then add your reference and predicted grades and submit the application to UCAS.
- If you log in you will see a read only version.

UCAS APPLICATION
2021 Undergraduate application

Your Personal ID number
1241028408

[Return to your hub](#)

This is a read only version of your application which is with an adviser at UCAS Test and training centre. [Contact](#) [Download as PDF](#)

[Personal details](#)
[Contact and residency details](#)
[Employment](#)
[Education](#)
[Nationality details](#)
[Supporting information](#)
[English language skills](#)

| Personal details | |
|------------------|--------------|
| Title | Ms |
| First name | Rose |
| Last name | Hill |
| Previous name(s) | Not provided |
| Preferred name | Not provided |
| Date of birth | 08/02/1995 |
| Gender | Female |

After we have submitted your application

Once we have submitted your application, it is a case of waiting to receive feedback from each course you have applied to. Please be aware that different institutions do this in their own timeframes so do not be disheartened if you hear back from some more quickly than others or if your friends receive feedback before you do. Now is the time to crack on with working hard to achieve the qualifications you need to take this next step!



Writing UCAS Personal Statements

What?

The personal statement is your chance to explain **who the person is behind the grades** and what else you have done in addition to your qualifications. Understanding your **achievements, experiences** and **personality** can be vital to ensuring you are offered a place on the course which is right for you.

The Basics

Maximum: 4000 characters (47 lines when in size 12 Times New Roman font)

Minimum: 1000 characters

Check: Spelling, punctuation and grammar

Use: Paragraphs



What Admissions Tutors Look For: Skills

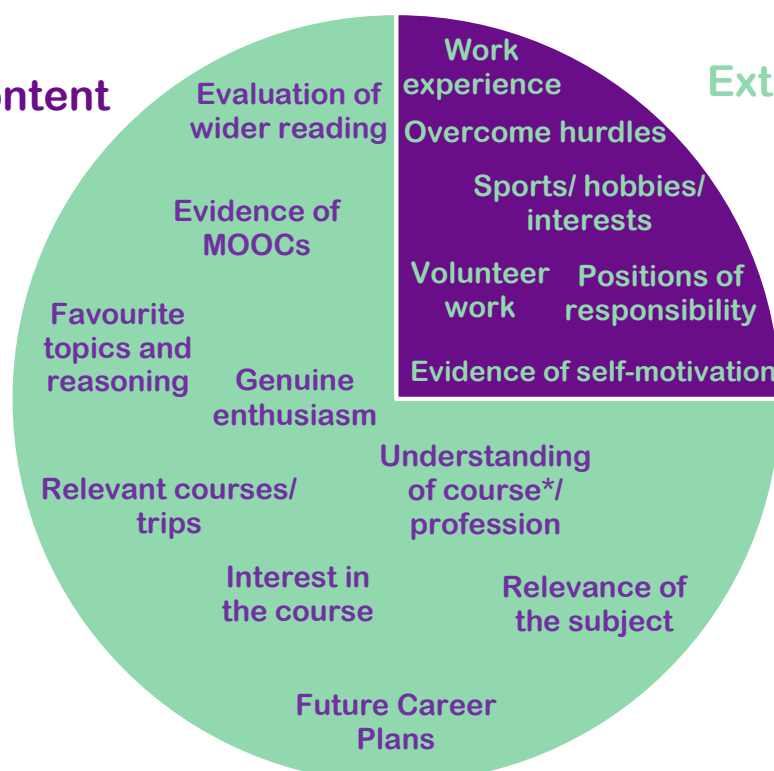
- Are you suited to the **course**?
- Are you **hardworking and independent**?
- Can you **cope under pressure**?
- Are you suited to the **university environment**?
- Do you have good **communication skills**?
- Are you **genuinely interested** in the course and subject?



Balance of Information

**75% +
Academic Content**

**25% -
Extra-Curricular
Content**



*An accredited course is one that has been approved by a professional body. For example, an accountancy degree may be accredited by the Institute of Chartered Accountants or Association of Chartered Certified Accountants (ACCA). For more information [visit the Which website](#)



How to Start

List all **skills** vital to success in higher education and your chosen course

For **each skill**, note what **evidence** you have to demonstrate your proficiency

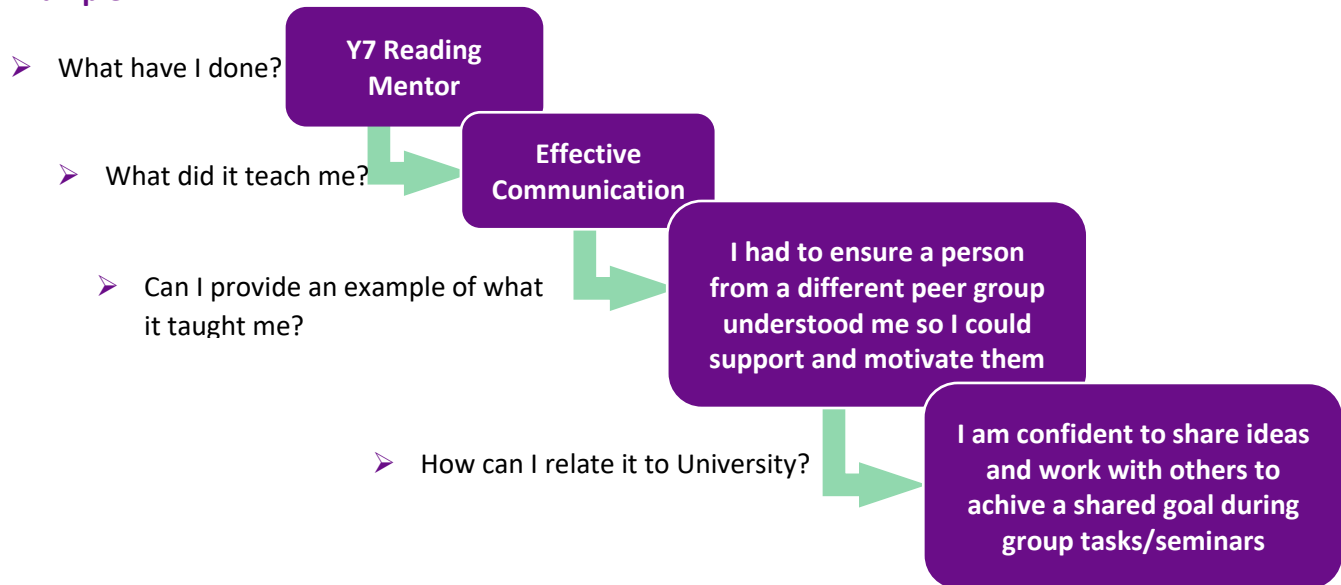
Write everything up in **full** before working out the most **logical structure**

Show, Don't Tell

DO NOT simply **LIST** everything you have ever done in the final statement.

DO explain **HOW** you **THINK** about what you have done: **what skills/ knowledge did you acquire?**

Example:



Do Not...

- ☹ Go crazy with the thesaurus (*do write **formally** but **be honest and true** to yourself*)
- ☹ Use the words 'passion', 'aroused' or 'love'
- ☹ Begin with overused sentences: 'From a young age...' 'For as long as I can remember...'
'I am currently studying...' 'x is a challenging career...'

Need More Help?

Ask: **The Sixth Form Team**

Visit:

UCAS

Access the [UCAS Personal Statement Tool](#) for a wealth of knowledge and worksheets to help with your personal statement.

unifrog

Search the Unifrog Know How Library for a range of great resources to help support your personal statement writing including: Sample personal statements for different subjects, top tips and use the Unifrog competency tool to gather ideas and evidence.

Which? University

Visit the [Which website](#) for more ideas and inspiration



Examples of Skills to Evidence in your UCAS Personal Statement Based on Course Subject

Chemist: A keen scientist, i.e. wanting to understand the world and how it came about, a good analyst, taking nothing for granted, keen to test things out and do research and be patient, determined, even painstaking when doing it. Having good practical skills, an eye for detail. Good at working in a team.

Dentist: Similar to a medic (below) along with good practical and business skills. Even more important to inspire other peoples' trust and confidence, especially children's, as so many are scared of dentists.

Economist: Analytical, logical and intuitive. An avid reader but with good mathematical ability and keen on statistics. Having good debating and communication skills, sceptical and questioning, can write well with a strong sense of wanting to get to the bottom of why things happen as they do.

Engineer: A keen problem solver, with strong mathematical ability, analytical powers and the capacity to see the full picture and finished products. Fine eye for detail, meticulous, patient, determined, a good communicator and team worker and able to work under pressure.

English specialist: A good analyst, who is keen on language, its structure and uses. A keen communicator and avid reader, keen to explore and understand the context in which things are written. Empathetic, open-minded, sceptical - to a certain extent, not blindly accepting traditional interpretations but an independent thinker, coming to independent conclusions. Objective. Articulate and can write clearly and concisely.

Historian: Sceptical, doesn't take anything for granted or simply accept 'received wisdom' or 'accepted interpretations' without questioning them. Curious, wants to know why and how something happened. Objective, open-minded. An avid reader, patient, persistent, have an eye for detail (as you need when doing research). Have empathy for the culture, climate and context in which things happened, were written etc. Be articulate, a good analyst and debater (as some history teachers have said, they want every parent's nightmare), people who are awkward, argumentative. Preferably can write well too.

Lawyer: Logical mind, analytical, with a capacity for hard work, eye for detail and ability to cut through to essential points in arguments. Articulate, well-read, empathetic, ideally having a strong moral sense, well organised, self-confident.

Mathematician: Very logical and rational, enjoys the challenge of problem-solving, doesn't like to be beaten by things and certainly not the same type of problem twice. Very determined and patient, prefers an elegant solution not just something that is right. Intrigued by patterns in the world around them and wants to understand them.

Medic: The capacity to get top academic results, a keen scientist and problem solver, keen to take on life- long learning and with a capacity for hard work and coping with stress. Empathetic, optimistic, dedicated, able to inspire other peoples' trust and confidence, a good communicator and team worker, able to shoulder responsibility, caring and having a strong sense for moral integrity.

Philosopher: A keen sense of language and meaning matched with a strong desire to understand things. Capacity for logical thought, well read, open-minded, with good communication skills and with natural empathy for historical and social context.

Physicist: A keen scientist, i.e. wanting to understand the world and how it came about, a good analyst, taking nothing for granted, very logical, a good mathematician. Open-minded enough to embrace new theories and evidence. Patient, with an eye for detail when conducting experiments and research.

For a range of subject specific personal statement guides please visit:
<https://web.ucas.com/personal-statement-guides>

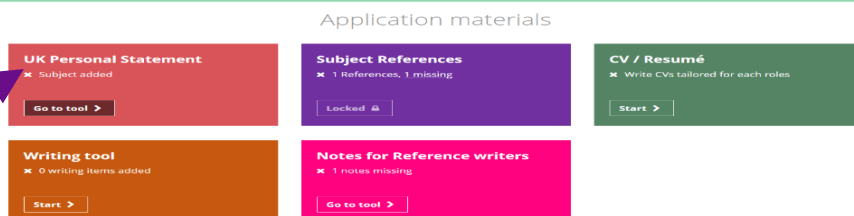


Recording Personal Statements on Unifrog

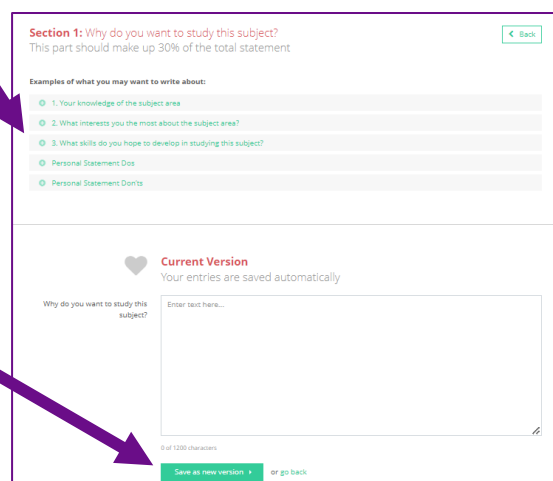
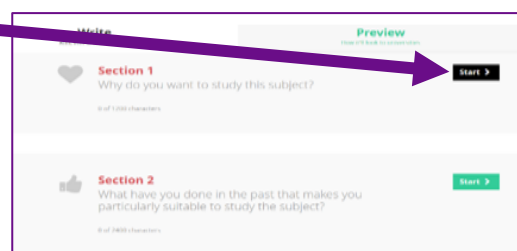
Follow these instructions to work on your **personal statement** and keep it saved to **Unifrog**.

- **Scroll** down to the '**Application**' section.

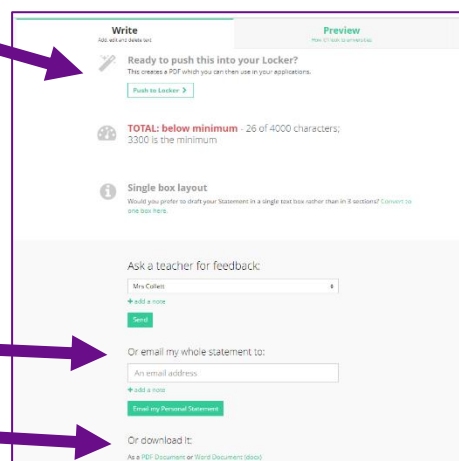
- **Select 'UK Personal Statement'**.



- **Select 'Start'** for each of the **three sections** and **type your paragraphs** directly into the box provided.
- Alternatively, **select 'Convert to one box'** under the '**Single Box**' layout header under each sections. This allows you to type your whole PS directly into one box.
- Take the time to **read through the prompts** provided in each section which list the skills, experiences and qualities you should write about, as well as providing examples of how this might look.
- Under each box, you can **see how many characters** you have used/ have remaining.
- Your work will **automatically save**.



- Once you have completed each draft, you should **select 'Push to Locker'** and have your statement saved in your locker of documents.
- When meeting with staff, they can access your Personal Statement in your locker and offer feedback.
- You can also **copy your final version straight from your locker and into your UCAS application form** when ready to do so.
- You have the option to email your statement to staff/ family. Please only do this having already agreed a request for feedback via email.
- You have the option to download your document to print.





Preparing for University Interviews

Remember that receiving an interview invite means that admissions tutors are impressed with your application so far and you're in the running for receiving an offer. This is good news! While it's natural to be nervous, having an idea of what to expect can help you to shine on the day.

Here are some university interview tips to get you ready, including what you should wear, questions to prep for and how to perfect your interviewing technique.

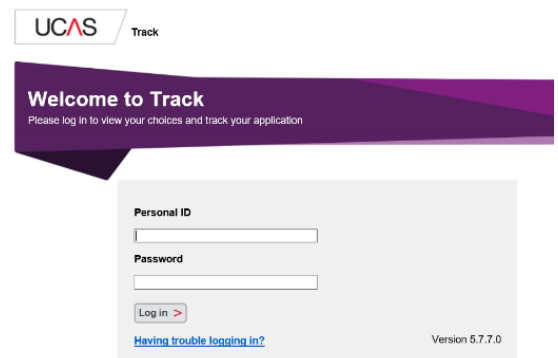
What are university interviews actually like?

Interviews can range from an 'exam out loud' (it's safe to expect this from an Oxbridge interview) to an informal chat designed to encourage you to choose that course. They can last anything from ten minutes to an hour and are usually, though not always, conducted by one interviewer.

They can also vary depending on the subject you're applying to study – for example, English students may have to discuss a poem with their interviewer, while Maths applicants might be asked to solve an equation.

How it works

- If a university does send you an invitation, it could either be sent to you directly, or in UCAS Track. It's best to contact the university or college to find out how and where you will receive information about your interview.
- Universities and colleges say it can be difficult to change the times and dates of interviews, so if possible, try to go at the suggested time.
- If you can't attend at the allotted time, you need to let the university or college know as soon as possible. If you received your interview decision in Track, the option to request a different time will be available. If you received the interview decision in another way, get in touch with the uni/college. When you've agreed a new date, they'll either update the invitation in Track or contact you directly to let you know.
- Then after you've attended, the university will tell UCAS when they've made a decision and UCAS will let you know in Track. Once all decisions are in, you can reply to your offers.



Interview tips

Interviews aren't everyone's favourite thing, but with a bit of preparation you can do well. They'll be looking for enthusiastic students with lots to offer – someone who can work independently and consider new ideas; someone who will thrive, enjoying a varied academic life alongside outside interest.



1. Plan ahead

- **Check where and when** – sort out any travel and accommodation you need – check their website for maps and directions.
- **Be ready for questions** – some about your application, as well as your chance to ask about the course and the uni/college.
- **Know your stuff** – show you know the latest in your subject area, and keep up to date with the news – they might ask to hear your views. Re-read your personal statement
- **Practice** – have mock interviews with a teacher or adviser – cover why you chose that course and what you enjoy most about your current studies.
- **Sleep well!**



2. The interview

- **Dress smartly** – you might not need a suit, but smart trousers/skirt and a shirt/blouse will show you're taking it seriously.
- **Get there early** – have their phone number handy so you can let them know just in case you're delayed.
- **Remember to bring any additional documents.** You might be asked to bring a portfolio of your work if you are applying for a creative arts course.
- **Good body language** – don't slouch, yawn or fold your arms – stay calm and alert, sit up straight, make eye contact, look (and sound) interested. Engage with the interviewer right from the start.
- **Take their lead** – let your interviewer take the lead when it comes to handshakes, sitting down, starting to talk and so on.
- **Don't worry if you don't understand** – listen carefully to questions, ask them to repeat or rephrase the question, make a good guess, or relate it to something you know better. Don't be afraid to take time to think about your answer – you won't be penalised.
- **Expect the unexpected** – they might do a surprise test to see how you react under pressure – just do your best.
- **Ask them questions too** – this shows enthusiasm and gives you chance to get answers you haven't found yet. Interviewing is a two-way process so make the most of it by finding out as much as you can about the course (including teaching



3. Afterwards

- **Make notes** – if you have more interviews coming up, it might be handy preparation to write down the questions and answers you've already had.
- **Reflect on how you did** – decide what worked well and think of new answers for areas you want to improve in.
- **Then sit back and wait** – once we've heard from the university or college, UCAS will let you know in Track if they're making you an offer.



Questions you might be asked in a university interview

These are hard to predict, so here are some pointers on what questions you may face in a University interview and how to prepare:

- Revisit the university prospectus and course details, thinking about how you'd answer questions such as 'why this course?' and 'why this university?'.
- Re-familiarise yourself with your personal statement and be prepared to elaborate on anything you've said.
- Get someone (who hopefully knows a bit about your subject) to give you a mock interview. Having some interview practice beforehand will help to boost your confidence and expose areas you need to work on.





- Make sure you're aware of the latest issues in current affairs relevant to your subject – tutors may bring these into the discussion.
- Prepare some questions to ask tutors – just make sure that they haven't already been answered in information you've been sent by the university.

Useful Sources of Information

- UCAS Video: <https://www.ucas.com/undergraduate/after-you-apply/undergraduate-interview-invitations>
- Unifrog: <https://www.unifrog.org/student/know-how/keywords/how-to-survive-online-university-interviews>
- Inside a university interview – a student's perspective <https://www.unifrog.org/student/know-how/keywords/how-to-survive-online-university-interviews>
- Subject specific interview tips: <https://university.which.co.uk/advice/ucas-application/university-interviews-as-told-by-students>
- 10 Cheeky tips: 10 weird ways to beat interview nerves <https://www.theguardian.com/careers/careers-blog/10-quirky-tips-beating-interview-nerves-job>

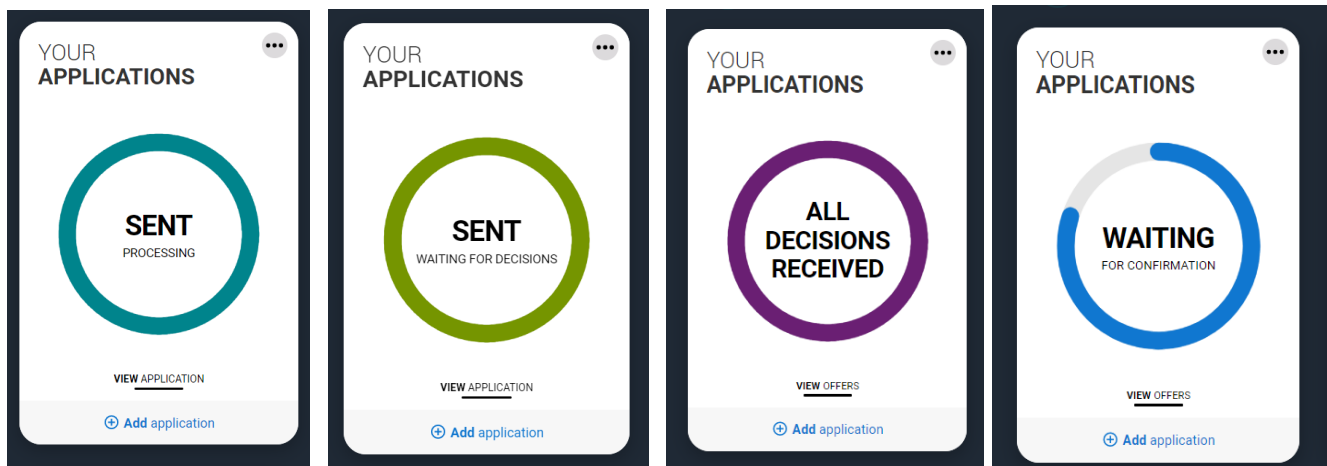
*Sources of information for this document: UCAS.co.uk and Which.co.uk



Tracking Your Application

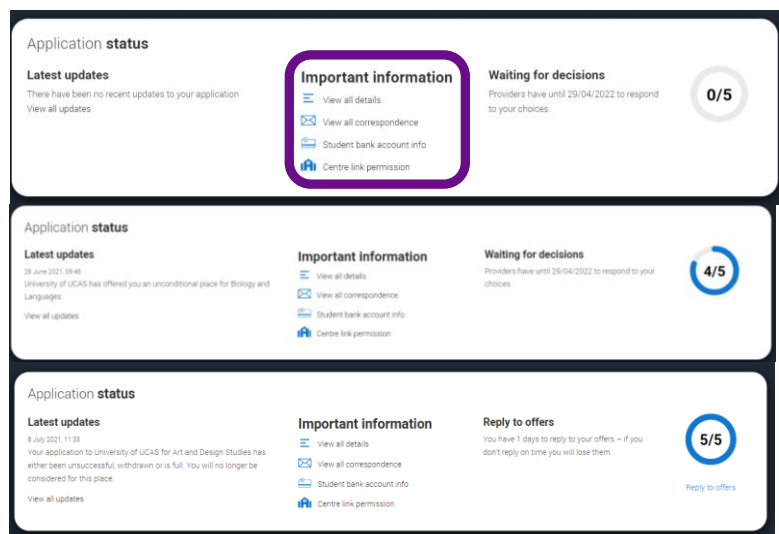
Tracking Your Application

- Depending on the status of your application you'll see one of the following tiles on your UCAS Hub homepage. Click on the tile it to go to your application.

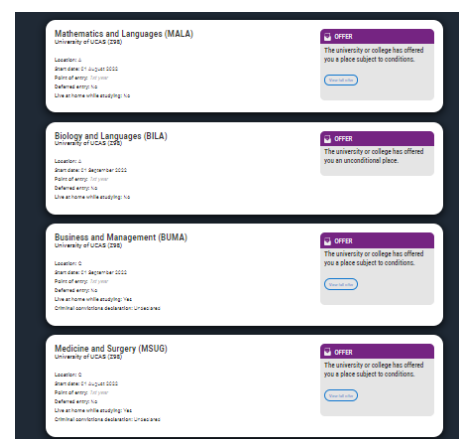


- Your application status will update to reflect your application status and clearly state any actions you need to take. It will tell you when you need to reply to offers.

- - **Latest updates** – displays offer and decision notifications, click view all updates for full history.
 - **Student bank account info** – you'll need this to open a student bank account (when eligible).
 - **View all correspondence** – all correspondence is grouped by choice.
 - **Centre link permission** – if you are linked to a centre this enables you to update your sharing preference. Remember if you don't share with your centre then they will be unable to help support you with your application.



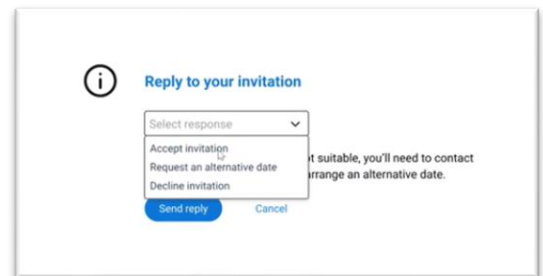
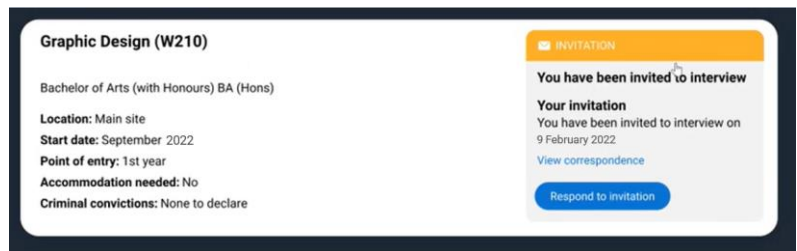
- The details of your offers will be shown including any conditions.
- The full text of the offer can be seen by clicking 'View full offer'.
- Your inactive choices (withdrawn, declined, unsuccessful) are in a drop down section below the active choices.





Invitations to Interview

- If a university or college has notified UCAS of an interview, the invitation details will be shown alongside a button for you to respond.
- There are three options you can select from to respond to the invitation.



Decisions universities and colleges can make

A conditional or unconditional offer is good news.

- A **conditional** offer means you still need to meet the requirements – usually exam results.
 - These show the conditions you have to meet to get your place confirmed.
 - For most people, this means waiting for results day in the summer to see if your exam results meet the conditions.
 - They could be a combination of grades, scores or subjects – as explained in the entry requirements and Tariff info. A conditional offer might look something like this:
 - A levels grade AAB with A in chemistry and at least two other sciences or mathematics
 - You may also get a conditional offer that will change to unconditional if you firmly accept it.
- An **unconditional** offer means you've got a place, although there might still be a few things to arrange. These mean you've already met the entry requirements, so the place is yours if you want it. But first check the offer to see if there's anything else you need to do.
 - Check the offer carefully. Even if you've already got your qualifications and have met the academic requirements, you might still need to get a DBS or PVG check, provide proof of your results, or meet some financial/medical requirements. If it's not clear, contact the university or college.
 - Remember; by accepting an unconditional offer, you are committing to go to that university or college, so you can't make an insurance choice.
 - If you change your mind, you can decline your place and apply using Clearing.
 - If you're taking exams but have been made an unconditional offer, your results won't affect whether or not you get accepted. Please be aware that there has been a sharp rise in the amount of unconditional offers given by universities in recent years. Receiving an unconditional offer can feel really great and provide a boost of confidence and this is great but we must remain realistic when reviewing this increase and recognise that many universities are playing a game to ensure that students (*and the large amount of money that comes with you*) choose them. Please remember that first and foremost, each university course requires a base level of knowledge and skills. Therefore, if you give up and do not meet the grade requirements which they set out in their requirements, you will struggle to pick up the



pace on the course and potentially ruin your chance of achieving a decent degree – *the very reason you are there!*

- Although your place won't be dependent on your grades, taking your exams is really important to prepare you for university or college and could impact your future employment.
- Some graduate employers take A levels and other qualifications into account when reviewing job applications, so it's important you take this into consideration when preparing for your exams.
- An **unsuccessful or withdrawn choice** removes that option, but you could add more.
 - A withdrawn application means a course choice has been withdrawn by either you or the university/college. The reason will show up in on your application – maybe you didn't respond to emails/letters they sent, or missed an interview.
 - An unsuccessful application means they've decided not to offer you a place on the course. Sometimes they'll give a reason, (either with their decision or at a later date). If not, you can contact them to ask if they'll discuss the reason with you.

Don't worry if you don't get any offers – you might be able to add extra choices now, or look for course availability later on.

Accepting Your Offers

Before you decide which offers to accept read this article from UCAS: [Making the right decision](#)

We advise you **do not respond to offers until you have heard back from all of your course choices**. The table below informs you of **the dates by which you need to respond to offers** – this will be different for different students.

Attend any interviews you are invited to. Receive offers and accept or decline them.

- If all university decisions received by 31st March, accept or decline by 5th May 2024.
- If all university decisions received by 6th May, accept or decline by 3rd June 2024.
- If all university decisions received by 3rd June, accept or decline by 17th June 2024.
- If all university decisions received by 13th July, accept or decline by 14th July 2024.

- Remember - Making these selections does not mean you are automatically in – **you need to achieve the entry requirements in the summer to secure your place.**
- We recommend ensuring your **insurance choice has a lower entry requirement than your firm choice**. This means if you do not achieve the grades in the summer to be accepted by your firm choice, you should achieve the grades to be accepted by your insurance choice.



Confirming your choices on UCAS

- Once all decisions have been received, you will make your reply and confirm your choices.
- Select your firm choice:
 - If you choose a conditional offer as your firm choice, you have the option to add an optional insurance choice – screen shot below.
 - If you choose an unconditional offer as your firm choice, you cannot have an insurance choice.
- All other offers will show as declined offers, underneath the Firm choice.
- You must click the blue 'Confirm choice' button at the bottom of the page to submit your decisions.

Your firm choice

Medicine and Surgery (MSUG)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

112 UCAS Tariff points including BTEC National Diploma grade D/M

Do you want to select an optional insurance choice?

Note: Your insurance choice is a second choice and it should be used as a backup. You will ONLY get the opportunity to attend if you are not accepted on your firm choice AND you meet the conditions of your insurance choice.

You don't have to have an insurance choice. Please only choose one if you want to make this commitment.

The conditions for your insurance choice should be less than those required by your firm choice, as this will increase your chances of being accepted on a course should you not meet the conditions set by your firm choice.

Mathematics and Languages (MALA)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

ABC from at least 3 A levels

Biology and Languages (BILA)
University of UCAS (298)

The university or college has offered you an unconditional place.

Business and Management (BUMA)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

36 points from your International Baccalaureate Diploma to include six in Higher Level English

CONFIRM YOUR CHOICES

2022 Undergraduate application

★ / Overview / Confirm Your Choices

Select your firm choice

Note: You are making a commitment when you choose a firm choice. If the offer is conditional, you are agreeing to take up the place if you meet the conditions of the offer. If the offer is unconditional, you are agreeing that you will attend the course at that university or college.

Your choices

Mathematics and Languages (MALA)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

ABC from at least 3 A levels

Biology and Languages (BILA)
University of UCAS (298)

The university or college has offered you an unconditional place.

Business and Management (BUMA)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

36 points from your International Baccalaureate Diploma to include six in Higher Level English

Medicine and Surgery (MSUG)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

112 UCAS Tariff points including BTEC National Diploma grade D/M

Your firm choice

Medicine and Surgery (MSUG)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

112 UCAS Tariff points including BTEC National Diploma grade D/M

Your insurance choice

Mathematics and Languages (MALA)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

ABC from at least 3 A levels

Your declined offers

Biology and Languages (BILA)
University of UCAS (298)

The university or college has offered you an unconditional place.

Business and Management (BUMA)
University of UCAS (298)

The university or college has offered you a place subject to conditions.

This offer is subject to you obtaining

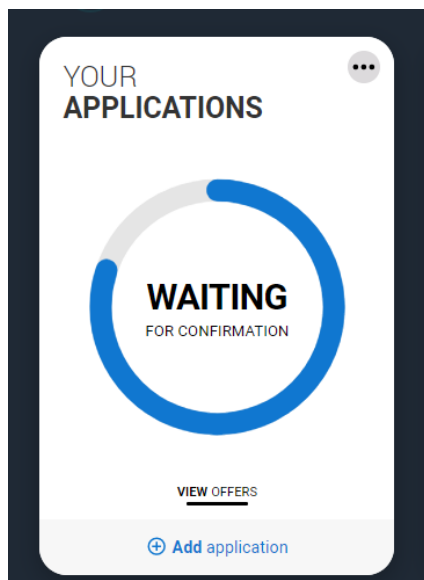
36 points from your International Baccalaureate Diploma to include six in Higher Level English

[Back to Select Insurance choice](#)

[Confirm choice](#)



- Your application status will update to show you have replied to your offer(s) and that you are waiting for the university or college to confirm your place when your results are available.
- You are able to view the full text at any time by clicking 'View full offer'.
- Your application tile on the Hub will also update.



OVERVIEW

2022 Undergraduate application

Your Personal ID number
1492042708

Application status

Latest updates
8 July 2021 11:03
Your application to University of UCAS for Art and Design Studies has either been unsuccessful, withdrawn or is full. You will no longer be considered for this place.
[View all updates](#)

Important information
[View all details](#)
[View all correspondence](#)
[Student bank account info](#)
[Centre link permission](#)

Waiting for confirmation
You have replied to your offer(s). If you meet the conditions of your offer(s), the university or college will confirm your place. You may need to send them details of your results if they ask for them.

Your choices

Your firm choice

Medicine and Surgery (MSUG)
University of UCAS (296)
Location: C
Start date: 01 August 2022
Point of entry: 1st year
Deferred entry: No
Live at home while studying: Yes
Criminal convictions declaration: Undeclared
WAITING FOR CONFIRMATION
Your place will be confirmed at this university or college if you meet the conditions of this offer.
[View full offer](#)

Your insurance choice

Mathematics and Languages (MALA)
University of UCAS (296)
Location: A
Start date: 01 August 2022
Point of entry: 1st year
Deferred entry: No
Live at home while studying: No
WAITING FOR CONFIRMATION
Your place will be confirmed at this university or college if you're NOT accepted at your firm choice AND you fulfil the conditions of this offer.
[View full offer](#)

[Your unsuccessful, declined and withdrawn choices](#)

Withdrawing Your Application

- If at any point you wish to withdraw your application please email the Head of Sixth Form to arrange a time to discuss this.
- If you **withdraw**, you **will not** be able to apply again during the academic year, and you will not be eligible for Clearing.
- Please **do not use** the Withdraw Your Whole Application link on the UCAS website unless you have spoken to the Head of Sixth Form.



UCAS Extra

What is UCAS Extra?

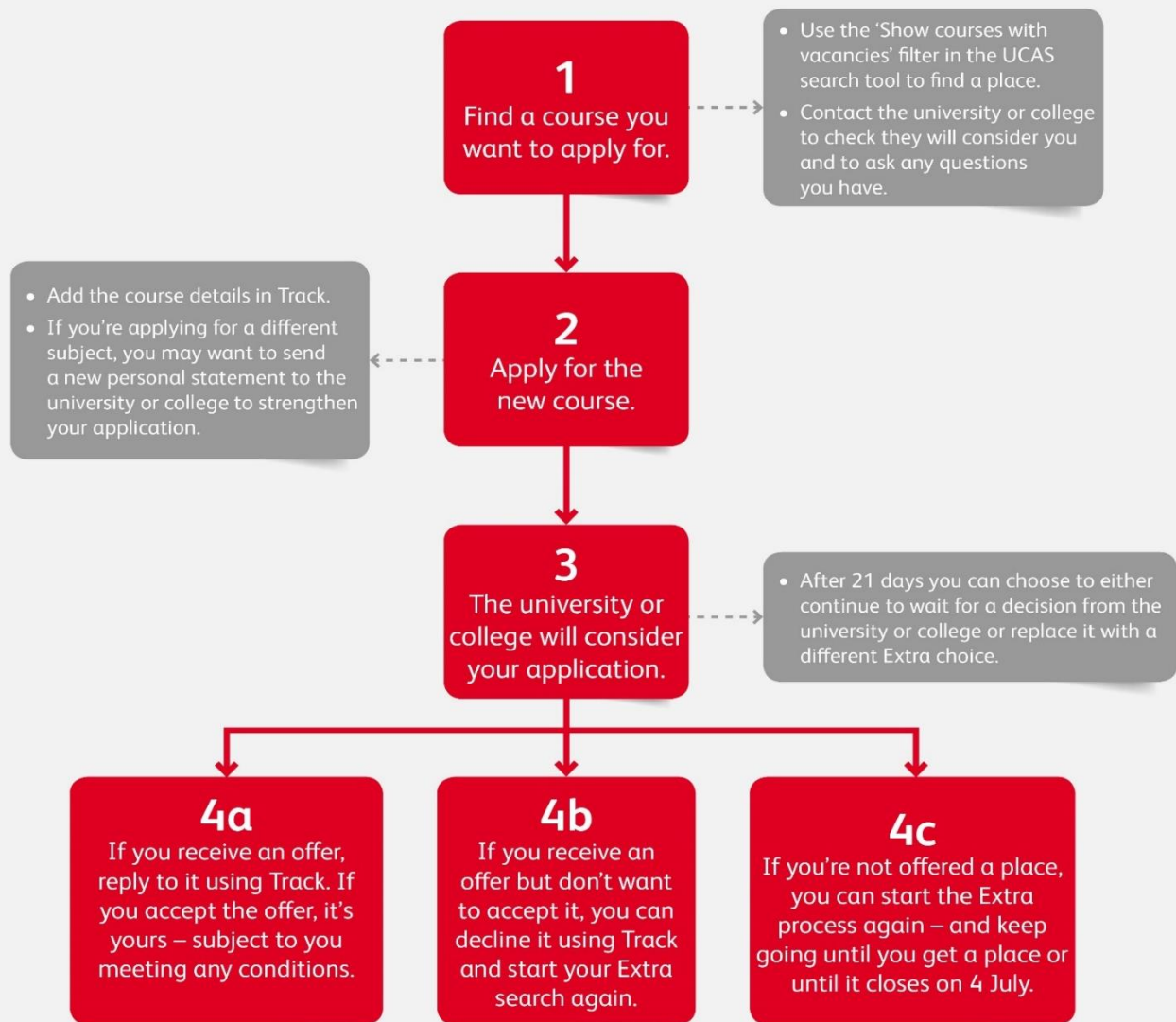
Extra is another chance for you to gain a place at university or college, **between 25th February and 4th July**.

Who can use UCAS Extra?

- If you use all five of your choices on your original application and you **do not receive any offers** or you **decline all offers**, you will be eligible to **add another choice** using Extra.
- If you **did not use all your choices in your initial application**, you can just **add another choice in UCAS Track** as long as it's before 30th June, and you've not accepted or declined any offers. *Remember, if you originally only applied to one choice and want to add more, you'll be asked to pay the extra £4.50 application fee.*
- If you do not hold any offers after 4th July, you will be able to add an additional choice using UCAS Clearing.

How to use Extra

UCAS



More information and video guide available [here](#)



Guide to Clearing

Haven't achieved the exam results you needed to secure your university place or your grades were better than expected and you wish to change institution? Don't panic - UCAS can help you find a course that's still right for you.

Is Clearing For Me?

Clearing is the process by which universities with available course places are matched with students seeking a place. You're eligible to enter Clearing if your UCAS Track status says 'You are in Clearing' or 'Clearing has started'. Go to the UCAS website for details of the latest university course vacancies – you'll need to call them up to secure a place. Last year, more than 64,900 students found a course through Clearing – so you're not on your own. In fact, you'll need to move fast to snap up available courses.

Top Tip

Clearing actually opens several weeks before A-level results day, so you can get a head start if you're not holding any offers or are a Highers, BTEC or IB student with results.

Research Courses and Universities

Be quick, but don't madly rush to accept the first course you find. Research vacancies thoroughly to draw up a shortlist of universities to call – it's worth dedicating time to this process before hitting the phones on results day. Once you've found a potential course, make use of all available resources to build up a proper picture of what the course is like to study and what current students think about it – university websites and Which? University's course finder (www.which.co.uk/university) will help.

Top Tip

A good place to start devising your Plan B is by thinking back to your original UCAS choices – not only to get yourself back into a researching mind set but also as a ready-made shortlist of universities and courses you've previously thought seriously about.

Preparing For The Call ...

Gather together the things you might need when speaking to universities.

- Your UCAS Clearing number, so tutors can view your original application.
- The course code, name and details of the course content you're enquiring about.
- Your personal statement – re-read this, in case you're asked questions.

Think about the key points you want to make. Note down why that specific course appeals to you – highlighting something specific about it that you uncovered during your research, why you should get the place and questions to ask them.

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Top Tip

You may be asked why you didn't achieve your grades, so think honestly about what factors played a part here. Think about positive points to share, too - a really good unit mark, or experience relevant to the course that's not listed on your UCAS form.



Phoning Universities

The conversation might simply involve a confirmation of your grades and that there's a place available with your name on it. On the other hand, you may find yourself on the receiving end of some tricky questions designed to test out your suitability for the course. Take down contact details in case you need to get back in touch or get cut off. It might be that you get a straight 'yes' or 'no' over the phone, or that they'll follow up to confirm with you later.

Top Tip

You can call every university on your shortlist and verbally accept more than one offer, but you may only enter one institution on Track. Before making that final commitment, try to go along to the university and look around. The 'feel' of a campus or city is crucial.

Confirming Your Place – The Admin Bit!

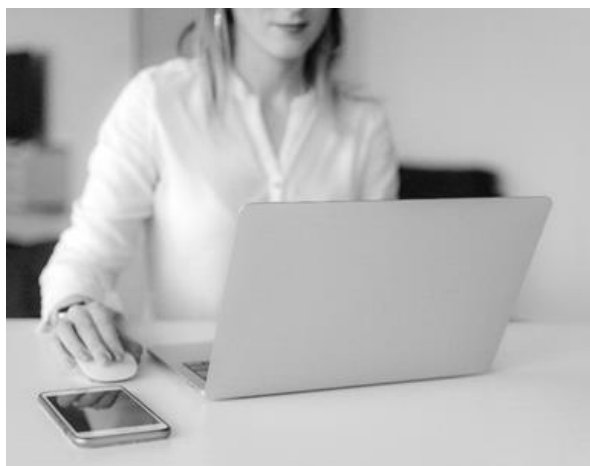
Think over the pros and cons of the offer(s). This is where you'll need family, friends or a teacher on hand. If you're happy, go to Track, click 'Add Clearing Choice' and enter the course code and details requested. Once the university confirms this via UCAS you will receive a confirmation letter and your Track status will change. You're in!

Time for a quick celebration but do:

- Change your university details on your student finance application
- Sort out your accommodation
- Let your school or college know where you're going

Alternatives to Clearing

- You could reapply next year for slightly different courses or universities with your existing grades. Then plan your gap year to get the most out of it.
- Consider alternatives such as a Higher Apprenticeship, explore opportunities for employment and training in areas such as finance, retail, IT and childcare.
- Apply for a job. Brush up your CV, check out job ads or go to recruitment agencies to find either short- (to fund a gap year) or long-term roles.
- Study abroad. Some European universities offering English speaking courses may have vacancies for the upcoming year. There are lots of issues to consider, so think through carefully.



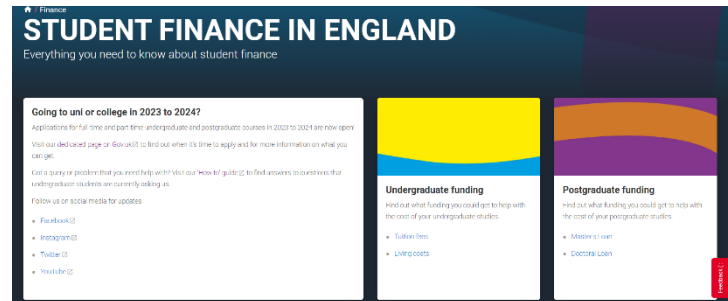
Useful Resources

- Live vacancies:
UCAS and The Telegraph
- UCAS Helpline:
0371 468 0468
- Exam Results Helpline:
0808 100 8000
- Which? University Clearing special:
- UCAS Clearing Video

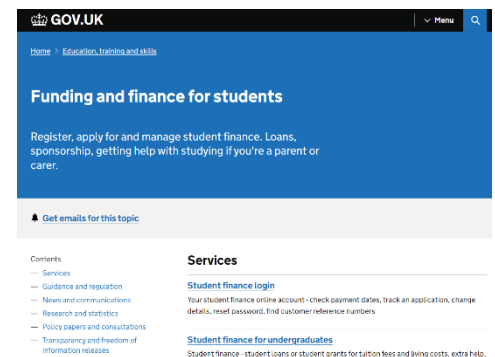


Student Finance

- Visit the [UCAS page on student finance](#) to learn more about fees, grants and funding.



- Visit the [dedicated government website](#) to learn more about student finance or read their handy [How To Guide](#).
- It's quick and easy to apply for a student loan, it should take less than 30 minutes.
- To make sure you get your funding in place for the start of your course new students should apply by 18 May 2024. **Apply before Leavers Day!**
- There's different funding if you're studying to be a [doctor or dentist](#) or [social worker](#)



Finance Option Definitions:

- Privately financed:** With this option yourself or your family pay for your tuition fees and living costs without any student loans from the government.
- Tuition loan:** Your university or college sets your tuition fee. You should check with them how much you'll be charged for your course, so you can apply for the right amount of Tuition Fee Loan. The Tuition Fee Loan needs to be paid back, but not until you've finished or left your course, and your income is over the repayment threshold. You could get a Tuition Fee Loan of up to £9,250 if you're studying at an eligible uni or college. If you're studying an accelerated degree course, you could get up to £11,100. If you're not sure if a course qualifies for student finance, check with the uni or college.
- Maintenance loan:** A Maintenance Loan can help pay for things such as rent, food, books, travel, and other expenses. Any loan you borrow needs to be paid back, but not until you've finished or left your course, and your income is over the repayment threshold. Everyone who is eligible for student finance can get at least some Maintenance Loan, but you can apply for more that's based on your household income. Students are who are eligible to receive State Benefits, who are entitled to receive the means-tested element of funding, may be eligible for an increased amount of maintenance loan. If eligible, their maintenance loan will be made up of the Maintenance element and the Special Support (SSL) element.