

St. Crispin's School: Provider Access Statement

Introduction

This statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer.

This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Kylie Pinsent, Assistant Headteacher*

Telephone: 0118 978 1144 Email: pinsentk@crispins.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Sessions completed with the Character Education programme Embedded within curriculum lessons within subjects Science Club/Robotics Clubs	Sessions completed with the Character Education programme Embedded within curriculum lessons within subjects Science Club/Robotics Clubs	Sessions completed with the Character Education programme Embedded within curriculum lessons within subjects Science Club/Robotics Clubs

		<p>National Careers Week Assembly and activities</p> <p>National Apprenticeships Week Assembly and activities</p>	
Year 8	<p>Science Club/Robotics Clubs</p> <p>Sessions completed with the Character Education programme</p> <p>Embedded within curriculum lessons within subjects</p>	<p>Sessions completed with the Character Education programme</p> <p>Embedded within curriculum lessons within subjects</p> <p>Careers Focus Day:</p> <ul style="list-style-type: none"> • Introduction to soft employability skills and improving self-confidence. • Students introduced to how their online 	<p>Sessions completed with the Character Education programme</p> <p>Embedded within curriculum lessons within subjects</p>

		<p>presence can affect their career.</p> <ul style="list-style-type: none"> • Students will have the opportunity to interview real life local employers and learn about the local job market. <p>National Careers Week Assembly and activities</p> <p>National Apprenticeships Week Assembly and activities</p>	
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<p>Year 9</p>	<p>Morrisby</p> <ul style="list-style-type: none"> • Online career planning platform 'Morrisby'. This allows them to match strength and interests to careers. • Presentation to students from university lecturers about the use of studying a language 	<p>KS4 options evening</p> <p>Options Assembly</p> <p>National Careers Week Assembly and activities</p> <p>National Apprenticeships Week Assembly and activities</p>	<p>Maths Challenge</p> <ul style="list-style-type: none"> • All students participate in a Maths day with Ringwood which allows them to understand employability skills and different careers.
<p>Year 10</p>	<p>Adviza</p> <ul style="list-style-type: none"> • Careers advice offered – small groups sessions for all Year 10 students <p>National Skills Challenge as run by Inspirational Learning Group</p> <ul style="list-style-type: none"> • Employability and Team work soft skills focus day. 	<p>National Careers Week Assembly and activities</p> <p>National Apprenticeships Week Assembly and activities</p>	<p>CV and Employability workshop and focus day:</p> <ul style="list-style-type: none"> • Students draft CV • Students learn basic application process for jobs • Students experience a job interview • Students to meet local business for advice and information <p>Activate Learning assembly</p>

<p>Year 11</p>	<p>KS5 Options Evening</p> <p>Targetted Activate Learning sessions</p> <p>CV Sessions delivered within the Wellbeing curriculum</p> <p>Adviza</p> <ul style="list-style-type: none"> • Follow up appointments offered by Adviza upon request 	<p>Adviza</p> <ul style="list-style-type: none"> • Follow up appointments offered by Adviza upon request <p>College tours and taster days (for vulnerable students)</p> <p>National Careers Week Assembly and activities</p> <p>National Apprenticeships Week Assembly and activities</p>	<p>Taster Sessions</p> <p>Post 16 taster classes available in all subject areas.</p>
<p>Year 12</p>	<ul style="list-style-type: none"> • Introduction to University Becoming the Whole Package Session (delivered by Surrey University) • Introduction to Apprenticeships Becoming the Whole Package Session (delivered by Adviza) • Introduction to Oxbridge Becoming the Whole Package Session (delivered by Oxford University) • Introduction to Unifrog tool – log-ins provided • Use of Becoming the Whole Package portfolio and newsletters to drive careers research and preparation 	<ul style="list-style-type: none"> • National Apprenticeship Week and National Careers Week focuses in Becoming the Whole Package sessions and weekly newsletters – includes alumni success stories/ speakers from Hewlett Packard, CGI Apprenticeships, Activate Learning and alumni • Continued use of Becoming the Whole Package portfolio and newsletters to drive careers research and preparation (platforms 	<ul style="list-style-type: none"> • Futures Fair (online event for parents and students to receive an introduction to the UCAS and Apprenticeship application processes as well as to meet with a wide range of employers and universities) • Focus Day delivered by Surrey University and Adviza supporting students with researching and applying for opportunities • Sharing of our UCAS and

	<p>(platforms promoted included Unifrog/ Adviza webchat/ eClips/ Future Learn/ SpringPod/ in-school Community Enrichment Opportunities)</p> <ul style="list-style-type: none"> • Weekly newsletters sharing careers and university events and WEX opportunities 	<p>promoted included Unifrog/ Adviza webchat/ eClips/ Future Learn/ SpringPod/ in-school Community Enrichment Opportunities)</p> <p>National Careers Week Assembly and activities</p> <p>National Apprenticeships Week Assembly and activities</p>	<p>Apprenticeship Advice and Guidance Booklets</p> <ul style="list-style-type: none"> • Continued use of Becoming the Whole Package portfolio and newsletters to drive careers research and preparation (platforms promoted included Unifrog/ Adviza webchat/ eClips/ Future Learn/ SpringPod/ in-school Community Enrichment Opportunities) • Weekly newsletters sharing careers and university events and WEX opportunities
<p>Year 13</p>	<ul style="list-style-type: none"> • Focus day centred on completing and submitting applications for both university and apprenticeship • One-to-one tutor support • Weekly personal statement/ CV/ Covering letter writing workshops 	<ul style="list-style-type: none"> • One-to-one tutor support • Apprenticeship interview workshops delivered by Thames Water. <p>Weekly newsletters sharing careers and university events and WEX opportunities</p> <p>National Careers Week Assembly and activities</p> <p>National Apprenticeships Week Assembly and activities</p>	

	<ul style="list-style-type: none"> • University interview workshops • Weekly newsletters sharing careers and university events and WEX opportunities 		
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Please speak to our named Work Related Learning Coordinator to identify the most suitable opportunity for you.

The school policy on safeguarding [[please click here](#)] sets out the school’s approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the careers section of the school library, which is managed by the Work Related Learning Coordinator. This is available to all students through the school day.

GDPR Statement

Where Providers can demonstrate a legitimate requirement to be granted access to students personal data and it is deemed by the School to be an appropriate request, that data may be shared with the Provider on the condition they have demonstrated compliance with Data Protection and/or GDPR legislation. All employees or volunteers of the Provider are subject to Disclosure and Barring checks (or appropriate equivalent) if they have access to personal information. All access to this personal information is restricted to authorised personnel, and only authorised personal information is allowed to pass between the Provider and the School. Personal information is destroyed once the reason for its use has been completed

Date of next review – July 2024