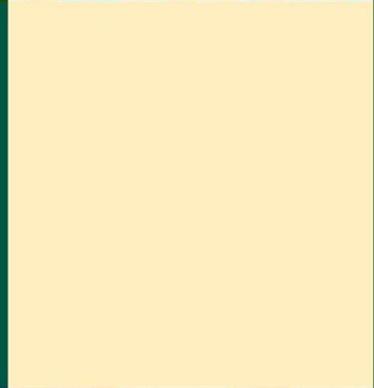
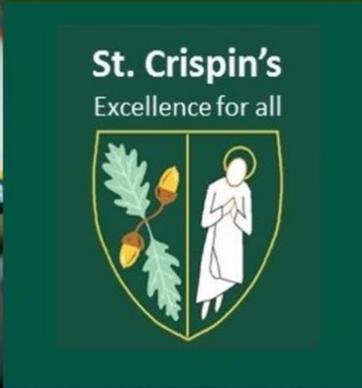
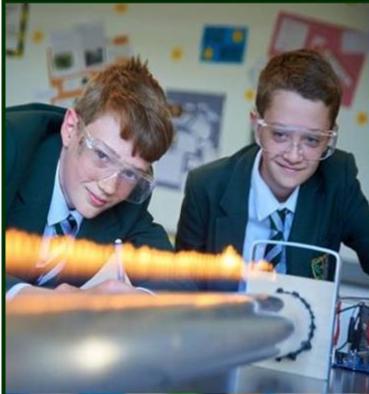


Recruitment Pack



Maths Intervention Assistant



St. Crispin's School is part of The Circle Trust, company number 11031096
Registered at St. Crispin's School, Wokingham, Berkshire, RG40 1SS Tel: 0118 978 1144



Maths Intervention Assistant

St. Crispin's School

Headteacher:

Ginny Rhodes

NOR 1283, 11-18 years

Mixed Comprehensive, London Road, Wokingham, Berkshire RG40 1SS

Tel: 0118 978 1144

www.crispins.co.uk

Maths Intervention Assistant – 1st September 2022

16.18 hours per week, term time only + 5 INSET days

Would you like to make a real difference to the lives of our amazing young people and be part of a friendly, supportive team?

As a Maths Intervention Assistant working under the guidance of our Head of Department and qualified teachers, you will play an invaluable role supporting individual and small groups of students to develop and improve basic numeracy skills.

If you are passionate and skilled in motivating, engaging and inspiring young people to learn, progress and achieve, we would love to hear from you.

St. Crispin's School is a happy and oversubscribed 11-18 mixed comprehensive school. Our school motto is "Excellence for All" and this encapsulates our commitment to do the very best for both students and staff. We are a high-attaining school with student behaviour described as exemplary (OFSTED 2017.)

To apply: Please complete the application form available at www.crispins.co.uk/vacancies and email to Mel Knight, PA to Headteacher knightm@crispins.co.uk

Closing date: 9am 27th June 2022

Interviews: tba

For more information: Mel Knight on 0118 978 1144 or email: knightm@crispins.co.uk

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Appointments are subject to enhanced DBS clearance and satisfactory employment references.



Job Description

Salary £8,260 Grade 5 pt. 12

Terms and conditions

Hours per week: 16.18 hours per week, 8.30-3.30pm 2 days plus 9.00-12.30pm 1 day
Term-time only + 5 inset days

Aim and main purpose of the job

To support student learning under the direction of qualified teachers

General Accountabilities:

1. To work with individuals and small groups of students who have been identified as in need of extra support
2. Prepare work for intervention/support sessions using appropriate resources e.g. the intervention tool kit, identified raising achievement schemes, under the guidance of the classroom teacher
3. Deliver, assess, and mark work providing feedback to the individuals/small groups
4. Organise and manage the learning environment and resources, taking into account student's language and cultural background
5. Work with the Classroom Teacher/Head of Maths and Computing to establish and monitor individual targets for students
6. Monitor, record and analyse pupil data such as attendance records and tracking data
7. Take account of students SEN and support in the classroom
8. Liaise with other professionals respecting confidentiality, contributing to observations, record keeping and assessment of students
9. Report student progress to Head of Department
10. To follow statutory guidance and school policies including child protection, safeguarding and GDPR.
11. To carry out tasks as reasonably required by the Headteacher.

Details of Line Management

This post is line managed by a Deputy Headteacher, day to day activities are directed by the Head of Math's and Computing.

Notes:

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job which are commensurate with the salary and job title.



Person Specification

Key Criteria	Essential	Desirable
<p>Qualifications and Training</p>	<p>Good literacy/numeracy skills</p> <p>Supervisory skills</p> <p>Will hold a <i>relevant</i> degree</p>	<p>Experience of working in a secondary school, HLTA standard or equivalent qualification or experience</p> <p>Training in relevant strategies e.g. Behaviour management, special needs, bi-lingual, signing. etc.</p> <p>Have undertaken appropriate first aid training.</p>
<p>Competence Summary (knowledge, abilities, skills, experience)</p>	<p>Will have an evident skills base in engaging, motivating and inspiring young people to learn, progress and achieve</p> <p>Will have an evident skills base in learning, teaching and assessment methods</p> <p>Will have knowledge and/or experience of learning and teaching pupils with additional needs within either a primary, secondary or special school setting</p> <p>Knowledge of how to differentiate curriculum materials</p> <p>The ability to organise and maintain effective record keeping</p> <p>Able to form positive relationships with pupils while exercising authority in the classroom</p> <p>Experience of working with pupils with additional needs.</p> <p>Able to use ICT to effectively support learning</p> <p>Good interpersonal skills, with the ability to communicate clearly and respond sensitively to others</p>	<p>Working knowledge and experience of implementing national curriculum, relevant learning programmes/strategies and understanding of child development and learning processes (in particular barriers to learning)</p>

	<p>The ability to work independently and as part of a team</p> <p>The ability to act upon advice and guidance</p> <p>A commitment to the role and on-going professional development</p> <p>Knowledge of GCSE specifications</p> <p>Able to work with pupils within an agreed behaviour management policy.</p>	
Work related personal requirements	<p>Commitment to equality of opportunity</p> <p>Commitment to continuing professional development.</p>	
Other work requirements	<p>Suitable to work with children</p> <p>Able to identify own training needs and actively seek learning opportunities, share knowledge with others, support their development and participate in training and development activities.</p>	



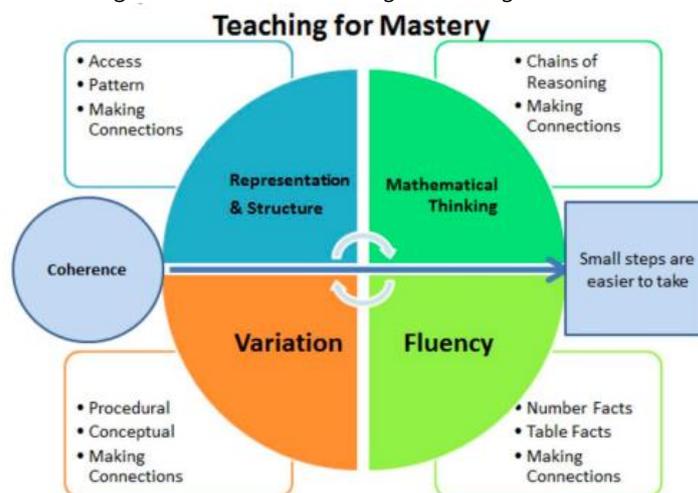
Maths and Computing Department Information

Introduction and welcome by Head of Department including departmental vision

The school motto is "Excellence for all" and this drives everything that we do in the maths and computing department. We strive to have excellent learning experiences and outcomes for students and an excellent working environment for our staff. I strongly recommend all applicants visit the department before applying to see first-hand what a warm, welcoming and experienced team of maths and computer science teachers we have and the supportive team you would be joining. We are very fortunate in having the two departments together as it gives us a greater team, with a wealth of experience and can map students learning across both curriculums, allowing us the opportunity to make logical links between the mathematical processes and the computational algorithms needed to apply them. By combining the two departments, students benefit from having computing and computational thinking taught in ability set classes explicitly as a separate subject from IT which is delivered as part of the science department.

Curriculum overview

At key stage 3, we strongly believe in getting the basics right and focus heavily on developing numeracy and algebraic skills in year 7. We are moving over to a mastery scheme of work and are in the process of developing and delivering this to year 7 with the plan to roll it up each year going forwards. We have developed our own schemes of work, department wide resources, that include rich tasks and activities that develop problem-solving strategies, with an aim to foster a love of subject in the lower school. In years 8 and 9 we are currently delivering the Oxford University Press MyMaths series.



At key stage 3 all students receive one hour a fortnight of computing with a specialist computing teacher. Our computing curriculum in key stage 3 ranges from cyber security to developing programming skills, which from year 7 onwards includes using micro-bit and scratch and advances to using python from year 8. More details of both our maths and computing schemes of work can be found on our school website.

At key stage 4, we follow the new 9-1 AQA GCSE. We always have excellent GCSE results for maths and run intervention programmes to ensure all pupils make the best possible progress. Our 9-4/A*-C pass rate has been consistently between 84% and 87% for many years and we have been ranked in the top quintile for progress 8 for maths since the measure came in. Students' progress is monitored carefully by classroom teachers and key stage coordinators using end of half term tests for the lower school and chapter tests for

key stages 4. Specialist maths intervention staff then use these results to support classroom teachers and students as necessary.

In computing at key stage 4 we currently follow the 9-1 AQA GCSE Computer science course. It is the fastest growing option subject at St Crispin's for GCSE and we now have 3 classes in each year group taking the course, out of a 7-form entry year group. This reflects the strength and love of subject that is being developed during the specialist computing lessons at key stage 3. To be eligible to take this course we require students to be taking higher tier GCSE Maths and monitor students' progress closely using tracking tasks and run timetabled intervention classes with year 11 groups to ensure pupils have the best chance of success in this subject.

At key stage 5, we continue using the mymaths textbooks and systems for both the new AQA A-level Maths and Further Maths. At A-level, we have several maths classes and one class for further maths in each year group, and are always one of the most popular A-level subjects in the school. This reflects the quality of the department, its leadership and the supportive environment and enjoyment of subject we create in the lower years. We introduced the OCR A-level Computer science in September 2021 and it has been immediately popular and successful and we are looking forward to watching computer science grow as a subject at St Crispin's even more in the future.

Examination results

We are incredibly proud of our examination results at St. Crispin's. At GCSE, for many years we have consistently achieved 84%, or above, of year 11 students achieving grades A*-C or 9-4 in maths. Our excellence for all philosophy means that we want the best for all students and successfully offer the ELC for lower ability students for whom GCSE Maths is a challenge. Our computer science results are more varied, depending upon the cohort we have each year but progress measures are always positive.

Resources and rooming

At all key stages we use the mymaths textbooks for maths and students have access to their own books in class and via the online platform at home. We use teams effectively with all classes across maths and computing to share resources and assignments with students. The department is split across two blocks, the main maths block with maths classrooms and the maths and computing department office and tea room. Then a separate Computing block with two computer rooms, which are being refitted this summer, and two further maths classrooms. The department also has a set of 35 laptops for use with students. Classrooms have interactive whiteboards and all the resources we would wish to create engaging environments in which students can learn.

The department is well resourced and we have developed excellent practises in creating and sharing our own resources. We also subscribe to Craig and Dave, mathspad, mathsbox, kerboodle and mymaths to ensure teachers have a wealth of resources for use in the classroom and for setting regular personal study tasks for students to complete at home.

I am very proud of the Maths and Computing department at St. Crispin's

Katy Prince, Head of Maths and Computing

Policy Statement

To view our Recruitment Privacy Policy please see link below:

[St Crispin's School Recruitment Privacy Policy](#)

St. Crispin's School is an academy and part of The Circle Trust, a charitable company limited by guarantee registered in England and Wales, company number 11031096, registered at The Circle Trust, London Road, Wokingham, Berkshire, RG40 1SS. Tel: 0118 332 0011 www.thecircletrust.co.uk

