

St Crispin's School

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Dear Parents/Carers,

At the completion of this term and ongoing from here, we will be migrating our current information management system – SIMS to a new provider, Arbor. This will change the way we communicate with parents/carers and students.

A new parent and student portal, which will replace Insight, will be launched during the summer term.

What will this mean for parents/carers?

The main change for parents of students at St. Crispin's will be that we will no longer ask you to use 'Insight' to check the information that we hold on your child.

Access to Insight will no longer be available from Monday 25th April.

In preparation for this change, we are asking parents to download any previous grade reports and ensure that contact and medical details are correct on the portal.

How will parents/carers report an absence?

To report an absence from the beginning of next term, we are asking parents to use the new absence email account - absence@crispins.co.uk

How will parents/carers receive communication from the school?

Any SMS and email communication from St. Crispin's will be sent via Arbor from the below address. To avoid emails being directed to your Junk mail folder, we ask that you add this address to your safe senders list.

From St. Crispin's School •
contact@crispins.co.uk

How will students access their timetable?

Students can access their timetable via their school Outlook calendar.

If you have any queries, or are concerned you are no longer receiving correspondence, please contact the school office on 0118 978 1144 or email contact@crispins.co.uk

Thank you for your patience.

St. Crispin's School

