

St Crispin's School

Headteacher Ms Ginny Rhodes
London Road, Wokingham, Berkshire, RG40 1SS

Telephone: 0118 9781144
E-mail: contact@crispins.co.uk Web: www.crispins.co.uk



HWI/SH

21st January 2021

Dear Parents/Carers,

Year 9 Virtual Parents' Evening

I am writing to inform you that all parents' evenings this academic year will be conducted online, with the Year 9 Parents' Evening being on Thursday, 4th February from 16:00 – 19:00.

Mr S Hatton, Head of Year 9, has outlined some key information for year 9 in the following video:

[Please click here to watch the video](#)

We are using the Parents Evening System to facilitate both online booking for the evenings and the video appointments themselves. A simple guide to registering for the Parents Evening System accompanies this letter, however you will only be able to book appointments from Monday 25th January from 19:00.

As a school we continue to highly value parent – teacher communication and feel that this system will allow us to maintain this whilst parents are unable to come on to site, whilst also making the entire process more efficient. As always, the evening will give you the opportunity to discuss your son/daughter's progress with subject teachers, and appointments will be five minutes long.

The website for registering for the parents evening system is www.stcrispins.schoolcloud.co.uk

The aforementioned attached guide to registering will assist with any difficulties during the process. We have been working closely with the software developer and have seen many improvements such as parents now have the ability to invite another parent or guardian on another device into their meeting, details on how to do so, are included in the [guide to accessing video appointments](#).

Indeed, there is a [parent guide to ensuring that your phone or laptop has the correct settings](#) in order to allow the software to access the camera and microphone as well as online tests for your [microphone](#), [speakers](#) and [webcams](#). As appointments are five minutes long, we would stress the importance of being logged in at least **five minutes before your first appointment**, as when the five minutes is over the teacher will be with the next parent.

Unfortunately, some teachers have multiple classes, so you may be unable to book an appointment with all teachers. In this instance, please join the waiting list so the class teacher can contact you after the event.

Please note that if you would like to discuss GCSE Drama, Mrs K West (Head of Drama) will be available for appointments. Similarly, if you would like to discuss GCSE Art, Dr J Barkat (Head of Art and Design) will be available.

If you have any questions regarding the parents evening system, please do not hesitate to contact me at whitakerh@crispins.co.uk

We look forward to seeing you on 4th February.

Yours faithfully,

Mr Holden Whitaker
Assistant Headteacher

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