

St Crispin's School

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SHA/SH

11th December 2020

Dear Parent/Carer,

I am pleased to inform you that the Year 9 Autumn Report is now available via our online portal INSIGHT. The link for the report is: <https://insight.st-crispins.wokingham.sch.uk/INSIGHT/> Reports are also visible on the INSIGHT App under the Tracking Reports tab.

I would like to take this opportunity to explain to you how and when you will receive information regarding the academic progress of your son/daughter during year 9.

1. Two further reports will be completed during this academic year in April and July.
2. There will be an opportunity to hear about the choices of subjects for students as they move into year 10 during the **Key Stage 4 Options Week** (Monday 11th – Friday 15th January). I have included more information about this below.
3. There will be an opportunity to discuss your son/daughter's progress at the annual **Virtual Parents' Evening on Thursday 4th February** where you will meet subject teachers via video appointment. This will be done through the online Parents' Evening System and further details will follow in the New Year.
4. If you have a particular concern about your son or daughter's academic progress, please contact subject teachers, their form tutor or myself to discuss this.

The purpose of the report is to share with you the target grade, tracking grade, attitude codes and any concerns that teachers may have about the progress of your son/daughter. This information identifies students who may not be reaching their full potential and enables us to recognise and encourage those students who are working well. There is further guidance about the report on the school [website](#) and also under the reports section on the INSIGHT website.

This report may also be of help in choosing the options for study in years 10 and 11 for your son or daughter. As your son/daughter may have mentioned, we have recently undertaken a survey with students to help in the preparations of the options process. I will be writing in January with further information about the options process and to invite you to virtual events during the Options Week (Monday 11th – Friday 15th January). As part of the Options Week we will share a booklet and presentation about the options process and the subjects offered. We will also schedule online presentations that will give students and parents the chance to hear about the different courses from the subject teachers and to ask them questions. The information shared and the virtual events that we are hosting are both designed to work alongside the guidance and support in school to help students with this important decision

about their future studies. The options choices themselves will not need to be made until February.

If you have any queries about the report, please do not hesitate to contact me.

Yours faithfully,

Mr S Hatton
Head of Year 9

INSIGHT can also be accessed through the school website under 'Information for parents', where a guide on how to use INSIGHT can also be found with details on how to install a mobile app for your phone or tablet. If you have lost or forgotten your INSIGHT login please email insight@crispins.co.uk providing the name and tutor group of your son/daughter and we will issue a new login/password details.

Whilst viewing your child's report please take a few moments to check the data we hold in school under the General/Personal details page. Any amendments can be made via this page.

