

# St Crispin's School

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3<sup>rd</sup> January 2019

Dear Parents/Carers,

Welcome back, I hope you had an enjoyable Christmas and New Year. Further to Miss Longhurst's letter in December, I am writing to give further information about the **Key Stage Four Options Process** and to invite you to two evening events in support of this.

Students in Year 9 will be making their option choices this term. As you are probably aware, GCSE courses have already begun in Science and elements of the KS4 courses are being taught in many other subjects. In December, all Year 9 students completed a survey to help us understand the level of interest in the different subjects.

This term there will be a number of activities in school time to support students in this process. These will include assemblies, presentations from different subject areas, activities in Registration and individual meetings with students to discuss their choices. Understandably, some students can become anxious about these decisions and we are keen to work with you to support them in this process. With this in mind, we have scheduled two evening events to which you are invited.

**Thursday 17<sup>th</sup> January** (6.30pm to 8.30pm) – Year 9 students and their parents are invited to the school for our **Options Evening** which is divided into two parts:

- 6.30 – 7.30pm: Subject Leaders and teachers will be available to discuss the content and structure of their subject's GCSE, BTEC or Vocational Award courses.
- 7:30 – 8:30pm: The Options Process will be explained in the Main Hall, followed by a brief question and answer session.

At the Options Evening printed copies of the Key Stage 4 Options Booklet will be available for each student; this will contain information about the Options Process, descriptions of available courses and the options preference form. The booklet will also be sent out via email. Please note that evening is intended to give an overview of the process and to share information about the different courses available – it may not be possible to discuss the progress of individual students in the same way that it is at the Parents' Evening that follows.

**Thursday 7<sup>th</sup> February** (6.30pm – 9.00pm) – **Parents' Evening**.

This is an opportunity for you to discuss your son/daughter's progress and their suitability for particular courses. If you are unable to attend Parents' Evening, we ask that you consult the Progress Report which you received at the end of term for feedback from your son/daughter's teachers.

The deadline for the submission of option forms is **Tuesday 12<sup>th</sup> February**.

Choosing Key Stage 4 courses is an important decision for students and I would encourage you to attend both evenings if you can. If you are visiting the school and need support with gaining access to the building please contact us in advance.

Thank you for your continued help and support and I look forward to discussing the Options Process with you.

Yours faithfully,

Mr Jamie Hudson  
**Assistant Headteacher**

