

# St Crispin's School

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**Our ref: AGR/FK**

6<sup>th</sup> December, 2018

Dear Parent/Carer,

## **History visit to Bovington Tank Museum on Friday 1<sup>st</sup> March 2019**

I am writing to inform you that a visit to Bovington Tank Museum has been organised for Friday 1<sup>st</sup> March 2019. This visit is to complement students' study of the two major conflicts of the twentieth century, the First and Second World Wars. This trip offers students the opportunity to bring their learning to life with the varied itinerary, including tours of the major sections of the museum from World War One right up until the Afghanistan conflict. Students will also get the chance to go inside a Mark IV tank and be involved in a session led by the museum staff covering the changing nature of warfare, which now forms part of the new GCSE course. As this is an optional visit, we ask parents/carers to make a voluntary contribution of £26 to cover the costs. Details of payment methods and financial support are set out at the end of this letter. Please note that monies paid are not refundable.

Please find below a summary of the details of this visit.

<b>Date and timings</b>	The trip will take place on Friday 1 <sup>st</sup> March 2019. We will be <b>departing from school at 8.00 a.m.</b> and will <b>return at approximately 5.30 p.m.</b> (traffic permitting).
<b>Location(s)</b>	Bovington Tank Museum
<b>Cost of trip and booking deadline</b>	Students must ensure their consent forms and payment of £26 reaches the school office by no later than <b><u>Friday 25<sup>th</sup> January.</u></b>
<b>Travel arrangements</b>	Students will be travelling by coach to the museum.
<b>Supervision arrangements</b>	On the visit students will be placed into groups and will be supervised by an adult at all times.
<b>Dress for the visit</b>	Students will be required to wear <b>full school uniform</b> , anyone not in uniform (including black school shoes) will spend the day at school instead
<b>Equipment needed for the visit</b>	They should bring an easy to carry bag for their <b>pens/pencil</b> and other possessions.
<b>Contact number during visit</b>	If you need to contact the trip please call 01189 781144.
<b>Food/drink needed for the visit</b>	Students will need to ensure that they bring a packed lunch and drink for the trip.
<b>Spending money</b>	Students may wish to bring a small amount of pocket money for the trip to spend in the gift shop.

We ask all students on educational visits to follow the instructions of the visit leaders and to behave in a way which keeps them safe, is considerate of others and which represents our school well. If we have concerns about a student's behaviour we reserve the right to not take them on the visit. Please note that parents are responsible for the prompt collection/return home of students after the visit.

Please complete the EV2 permission slip via the online form by clicking on the hyperlink below.

[https://forms.office.com/Pages/ResponsePage.aspx?id=vZ1d0Ek7uUebLtY-odObbmK5\\_082HfFHu3JDN05LcaFUMUZEQIRFNU42TIRLMFdTVzBVODk5QjBFMC4u](https://forms.office.com/Pages/ResponsePage.aspx?id=vZ1d0Ek7uUebLtY-odObbmK5_082HfFHu3JDN05LcaFUMUZEQIRFNU42TIRLMFdTVzBVODk5QjBFMC4u)

Please ensure the school is aware of any changes to your son/daughter's parental contact details and/or medical conditions. These can be updated via the INSIGHT parent portal.

Please do not hesitate to contact me via the school office if you have any questions regarding this visit.

Yours faithfully,

Mrs Anna Greig  
**Head of History**

**Photographs during visits** – During the visit, members of staff may take photographs of students. These photographs could be used for supplying evidence of work completed by students as part of their coursework or to celebrate the activities students have taken part in. Photographs may in turn be used by the school on social media or its own website. Students will always be asked for their consent to take a photograph at the time.

**Payment Procedures** – We ask you to use the on-line payment system to pay for this particular educational visit/activity if possible. Payments can be made online by debit or credit card. However, we would be very grateful if you could use a debit card as the school is charged a higher fee for payments by credit card. If you have an online account, please proceed as normal. If you have not previously created an online account please email [onlinepayments@crispins.co.uk](mailto:onlinepayments@crispins.co.uk) to request a Pupil Link Code and a list of instructions. If you choose to pay by cheque please ensure that the student's name, form and the name of the visit / activity are clearly written on the back of the cheque, which should be made payment to '**St Crispin's School**'. If paying by cash it must be in a sealed envelope with the student's name, form, amount enclosed, visit/activity clearly written on the outside.

This educational visit is an optional visit and the school asks that the payment is made as a voluntary contribution to cover the cost. In the event that we are unable raise sufficient funds the visit may have to be cancelled. If you are experiencing difficulty in paying for this visit a written request for support should be submitted to the school office using [contact@crispins.co.uk](mailto:contact@crispins.co.uk) . Please note that students in receipt of the Pupil Premium Grant are eligible for financial support of 50% for most visits. The school's policy for charging for school activities, including visits, can be found [here](#).

**Emergency contact details** – Please be aware that your emergency contact details are uploaded to a password protected website so that a member of the Senior Leadership Team or Local Authority can access information in the event of an emergency. These details include only names and telephone numbers submitted on your Broadmoor form. If you do not want your details stored in this way please notify the school.

