

St Crispin's School

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11th December 2018

JHU

Dear Parent/Carer,

I am pleased to inform you that the Year 9 Autumn Report is now available via our online portal INSIGHT. This link for the report is: <https://insight.st-crispins.wokingham.sch.uk/INSIGHT/> Reports are also visible on the INSIGHT App under the Tracking Reports tab.

I would like to take this opportunity to explain to you how and when you will receive information regarding the academic progress of your son/daughter during Year 9.

1. Two further reports will be completed during this academic year in April and July.
2. There will be an opportunity to hear about the choices of subjects for students as they move into Year 10 at the **Key Stage 4 Options Evening on Thursday 17th January**. (I have included more information about this below.)
3. There will be an opportunity to discuss your child's progress at the annual **Parents' Evening on Thursday 7th February** where you will meet subject teachers.
4. If you have a particular concern about your son or daughter's academic progress, please contact subject teachers, your child's form tutor or myself to discuss this.

The purpose of the report is to share with you the target grade, attitude codes and any concerns that teachers may have about the progress of your son/daughter. This information identifies students who may not be reaching their full potential and enables us to recognise and encourage those students who are working well. There is further guidance about the report on the school [website and also under the reports section on the INSIGHT website](#). Please note that due to staff absence, some students do not have a report grade in Languages.

This report may also be of help in choosing the options for study in Years 10 and 11 for your son or daughter. As your son/daughter may have mentioned, we have recently undertaken a survey with students to help in the preparations of the options process. I will be writing in January with further information about the options process and to invite you to Options Evening (17th January, 6:30 – 8:00) and the Parents' Evening (7th February, 6:30 – 9:00).



At the Options Evening there will be a presentation about the options process as well as the chance to discuss the different courses with the subject teachers. At Options Evening we will provide a printed booklet about the options process. This booklet is designed to work alongside the guidance and support in school to help students with this important decision about their future studies.

If you have any queries about the report, please do not hesitate to contact me.

Yours faithfully

Miss K Longhurst

Head of Year 9

INSIGHT can also be accessed through the school website under 'Information for parents', where a guide on how to use INSIGHT can also be found with details on how to install a mobile app for your phone or tablet. If you have lost or forgotten your INSIGHT login please email insight@crispins.co.uk providing the name and tutor group of your son/daughter and we will issue a new login/password details.

Whilst viewing your child's report please take a few moments to check the data we hold in school under the General/Personal details page. Any amendments can be made via this page.

