

# St Crispin's School

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St. Crispin's  
Excellence for all



**MSA/FK**

17<sup>th</sup> September 2018

Dear Parents/Carers,

**Year 12 Geography Fieldwork Trip: Barcelona Field Studies Centre, Spain**  
**Wednesday 27<sup>th</sup> February – Sunday, 3<sup>rd</sup> March 2019**

As part of the A-Level Geography course, students are required to develop their fieldwork skills over 4 days of fieldwork experience. To support our teaching of this, students have the option to attend a residential fieldtrip to Sitges, Barcelona. As a result of this trip, your son/daughter will complete a 3-4,000-word piece of independent fieldwork, worth 20% of their A-Level. Students can also use their fieldwork to broaden their studies and collect unique case study material on Coastal Landscapes and Urban Rebranding, supporting their wider A-Level studies.

The details are as follows:

**Visit Leader:** Miss Madeleine Salter

**Visit Name/Location:** Barcelona Field Studies Centre, Sitges, Barcelona  
(<http://geographyfieldwork.com/>)

**Meeting Place and Time:** St. Crispin's School / TBC

**Departure Time:** TBC

**Return Time:** TBC

**Means of Transport:** Coach and aeroplane

**Dress Code:** Non-school uniform

**Costs:** £685 to include flights and luggage, tickets, transport, full-board hotel accommodation and entrance to the Sagrada Familia cathedral.

The cost **does not** include the following:

- Spending money for time in Barcelona and at the airports.
- Passport - all students wishing to go on this trip must have a full valid passport.
- Any visa that maybe required.
- EHIC Medical Card.

The Barcelona Field Studies Centre is a leading provider of residential school trips and field studies based in Sitges, Barcelona (<http://geographyfieldwork.com/>). The provisional cost of the trip is £685, which includes transfer to and from Gatwick Airport, return EasyJet flights from Gatwick to Barcelona, fully catered residence, airport transfers in Spain, and expert teaching. The Geography Department believes the trip represents good value for money and will provide your son/daughter with a stimulating and varied environment in which to enjoy and focus solely on their geographical studies. Please note, the final amount may go up or down depending on final numbers and whether the costs of the flights change.

If you wish your son/daughter to reserve a place on this trip, please make payment of the deposit of £135 by Tucasi (*see Reply/Payment slip for payment procedures*) and return to the school office by Friday 5<sup>th</sup> October 2018. A subsequent EV2 Health and Contact form will be sent out 2 months before the trip.

Subsequent payments will be due as follows: -

Second Payment of £275 due by Friday 14<sup>th</sup> December 2018

The Final Payment of approximately £275 due by Friday 1<sup>st</sup> February 2019

Please speak to Mrs Mellor in the Finance Office if you would like to discuss options with how to meet the cost of this trip.

Please note that once your son/daughter has been accepted on this trip you will be liable for the full cost if they subsequently choose to withdraw.

We will provide further details of the visit as arrangements are confirmed and there will be a parents' information meeting prior to departure to confirm our full itinerary and activities on Tuesday 5<sup>th</sup> February 2019 at 6pm.

On all visits, students are expected to abide by the school's Behaviour Policy.

Please do not hesitate to contact me if you have any further queries.

Yours faithfully,

Miss Madeleine Salter  
Trip Leader and Head of Geography

St. Crispin's School is an academy and part of The Circle Trust, a charitable company limited by guarantee registered in England and Wales, company number 11031096, registered at The Circle Trust,

London Road, Wokingham, Berkshire, RG40 1SS. Tel: 0118 332 0011 [www.thecircletrust.co.uk](http://www.thecircletrust.co.uk)



To: Miss M Salter, Trip Leader and Head of Geography

**Re: Year 12 Geography Fieldwork Trip: Barcelona, Spain, Wednesday 27<sup>th</sup> February – Sunday 3<sup>rd</sup> March 2019**

Student: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

I would like to reserve a place for my son/daughter on the Geography Fieldwork trip to Barcelona, Spain. Parents are responsible for prompt collection/return home of students after the visit.

Please tick method of payment:-

- I have paid by Credit/Debit Card
- I enclose a cheque payable to “St Crispin’s School” for £135.00 with the student’s name, form and Year 12 Geography Fieldwork Trip – Barcelona, Spain.
- I enclose cash £135.00 in a sealed envelope with student’s name, form and Year 12 Geography Fieldwork Trip – Barcelona, Spain on the outside.

Signature of Parent/Carer: \_\_\_\_\_ Date: \_\_\_\_\_

**Payment Procedures** – We ask you to use the on-line payment system to pay for this particular trip/activity if possible. Payments can be made online by debit or credit card. However, we would be very grateful if you could use a debit card as the school is charged a higher fee for payments by credit card. If you have an online account, please proceed as normal. If you have not previously created an online account please email [onlinepayments@crispins.co.uk](mailto:onlinepayments@crispins.co.uk) to request a Pupil Link Code and a list of instructions. If you choose to pay by cheque please ensure that the student’s name, form and the name of the trip / activity are clearly written on the back of the cheque, which should be made payment to **‘St Crispin’s School’**. If paying by cash it must be in a sealed envelope with the student’s name, form, amount enclosed, trip/activity clearly written on the outside.

This trip is an optional visit and the school asks that the payment is made as a voluntary contribution to cover the cost. In the event that we are unable to cover the costs the trip may have to be cancelled. If you are experiencing difficulty in paying for this visit a written request for support should be submitted to the school office. The school’s policy for charging for school activities, including trips, can be found [here](#).

Please note that parents are responsible for the prompt collection/return home of students after the visit.

Please be aware that your emergency contact details are uploaded to a password protected website so that a member of the Senior Leadership Team or Local Authority can access information in the event of an emergency. These details include only names and telephone numbers submitted on your Broadmoor form. If you do not want your details stored in this way please notify the school.