

St Crispin's School

Headteacher Ms Ginny Rhodes
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CCL/FK

24th January, 2018

Dear Parents/Carers

I write to invite you to the **Years 13 Parents' Evening on Thursday 22nd February from 6.30 pm - 9.00pm** in the **Sixth Form Centre**. The evening will provide you and your son/daughter with the final formal opportunity to meet with their subject teachers to discuss their progress and what your son/daughter should be doing in the crucial weeks ahead.

Please give your son/daughter the attached slip and ask them to make the appointments with their subject teachers on your behalf.

If you have any concerns of a general nature, please do ask your son/daughter to make an appointment to see their form tutor or myself. Alternatively if on the evening you see that I am free, do not hesitate to come over and talk to me.

Please return the attached slip to our administrative assistant informing us if you are able or unable to attend.

If you are visiting the school and need support with gaining access to the building please contact us in advance and we will ensure that your entry to the premises are smooth and trouble free.

We look forward to seeing you on the evening.

Yours faithfully

Mrs Carly Collett
Head of Sixth Form

Appointment times:

6.30	7.20	8.10
6.35	7.25	8.15
6.40	7.30	8.20
6.45	7.35	8.25
6.50	7.40	8.30
6.55	7.45	8.35
7.00	7.50	8.40
7.05	7.55	8.45
7.10	8.00	8.50
7.15	8.05	8.55

Year 13 Parents' Evening

Student Name: _____

Tutor group: _____

***I/We are *able / unable to attend Parent's Evening on Thursday 22nd February**

***please delete as appropriate**

Signed (Parent/Carer): _____

Date: _____