

St Crispin's School

Headteacher Ms Ginny Rhodes
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DR/kn

6th September 2017

Dear Parent/Carer

The science department is very excited to share with you a fantastic opportunity for your son/daughter. On **Thursday 2nd November 2017**, we will be hosting "Operating Theatre Live." This is an interactive hands on event where students will take part in the exploration of the human body and get to dissect a range of organs including the digestive tract, heart and lungs and the brain. Each group of students will work with real animal organs that have been put inside a synthetic human body. The school gym will be set up to replicate a real life operating theatre and students will be issued gowns, hats and gloves to give students a real insight of a medical career.

During the day, students will learn about careers in health including medicine nursing, the use of anaesthetics and human anatomy & physiology. This will deepen our students' understanding of Biology and help those studying GCSE and A-level. It is ideal for students who wish to pursue a career in medicine or Biology, but equally for those with an interest in Biology.

This event will take place from **11.00am** and finish at **4.00pm**. Students will attend their period 1 and 2 lessons as normal and then after break the activities will start. Usual access to the restaurant for lunch will be available, although this may be at a slightly different time to the typical school day.

We expect this event to be highly over-subscribed and it has been advertised to our year 12 Biologists and our year 11 students in sets 1 and 2. To ensure fairness, 60 students that apply for a place by the **22nd September** will be randomly selected. Applications after this date are not guaranteed a place. The full booking fee for any unsuccessful applicants will be returned and names added to a waiting list based on the order of booking.

The event fee is £25.50 which will cover the cost of the external group event fee. If you have any queries, please contact Dr Rose rosed@Crispins.co.uk

Yours faithfully,

Dr D Rose
Head of Science

To: Dr D Rose, Head of Science

Operating Theatre Live – 2nd November 2017

Student Name: _____ Form _____

I would like to request a place on the above for my son/daughter and enclose **£25.50** as requested.

Please tick method of payment: -

- I have paid by Credit/Debit Card
- I enclose a cheque payable to “St Crispin’s School” for £25.50 with the student’s name, form and ‘Operating Theatre Live’ written on the envelope.
- I enclose £25.50 cash in a sealed envelope with the student’s name, form and ‘Operating Theatre Live’ written on the outside.

Signed (Parent/Carer): _____ Date: _____

Payment Procedures – We ask you to use the on-line payment system to pay for this particular trip/activity if possible. Payments can be made online by debit or credit card. However, we would be very grateful if you could use a debit card as the school is charged a higher fee for payments by credit card. If you have an online account, please proceed as normal. If you have not previously created an online account please email onlinepayments@crispins.co.uk to request a Pupil Link Code and a list of instructions. If you choose to pay by cheque please ensure that the student’s name, form and the name of the trip / activity are clearly written on the back of the cheque, which should be made payment to **‘St Crispin’s School’**. If paying by cash it must be in a sealed envelope with the student’s name, form, amount enclosed, trip/activity clearly written on the outside.

This trip is an optional visit and the school asks that the payment is made as a voluntary contribution to cover the cost. In the event that we are unable to cover the costs the trip may have to be cancelled. If you are experiencing difficulty in paying for this visit a written request for support should be submitted to the school office. The school’s policy for charging for school activities, including trips, can be found [here](#).

Please note that parents are responsible for the prompt collection/return home of students after the visit.

Please be aware that your emergency contact details are uploaded to a password protected website so that a member of the Senior Leadership Team or Local Authority can access information in the event of an emergency. These details include only names and telephone numbers submitted on your Broadmoor form. If you do not want your details stored in this way please notify the school.