



8th November 2012

VBP/JS

Dear Parent/Guardian

I am writing to you regarding the arrangements for this year's GCSE mock examination period. You should have received the examination timetable along with this letter, which may also be found on the school website exams page.

Mock examinations provide an important opportunity for your child to demonstrate the skills and knowledge that will be needed in next summer's GCSE examinations. The mocks will run this year from Thursday 6th December to Wednesday 19th December. It has been decided that students will benefit more from revising in school and so study leave will not be granted this year; students will be expected to be in their timetabled lessons whenever they are not in an examination. In addition, those students who are not up to date with their Controlled Assessment or ICT portfolio work will be expected to stay at school every evening until 4pm during the examination period, when they will be supervised until this work is completed.

Those students whose work is up to date by 19th December will not be expected to attend school on Thursday 20th December and Friday 21st December.

Thorough preparation for the mock examinations is vital to success. Your child should be studying for around two hours each evening at this stage of their GCSE studies. If there is no set homework, there is always revision and wider reading around the subject.

Where underperformance has been identified, intervention is taking place and we would ask that you support this. It may also be the case that students are entered more than once for their Maths and English GCSEs in order to give them the best opportunity to succeed; your child will be notified individually where this is the case.

Please contact me at school if you would like to discuss any of the above further.

Yours sincerely

Mrs V. Bunting-Palmer
Year 11 Director of Achievement and Wellbeing
buntingpalmerv@crispins.co.uk