



8th May 2015

Dear Parents & Carers,

St Crispin's School is very keen to communicate any matters of interest to parents and carers as soon as possible, and the fastest and most efficient method is by email.

The email system is provided by a service called Schoolcomms® and it enables us to send letters and messages direct to you by email. It will also allow us to send you a text alert in the event of a school emergency, for example school closure due to extreme weather conditions. The service is used successfully by more than a thousand schools around the UK and several schools in Berkshire.

At the present time we have over 98% of the school population on email and we would like to increase this further. As you are aware sending written communication home can be rather 'hit and miss' with information often going missing on the way, and as a school we are increasingly aware of the environmental impact of the amount of paper we use.

If you do not currently receive communication by email and would now like to, please could you complete the form below and return it to school, or, if you prefer, you can email your details to: tromansh@crispins.co.uk

Please be assured, the Schoolcomms® service is registered with the Data Protection Registrar and guarantees that all information supplied will be kept completely private. There is also no advertising associated with the scheme. You can visit the Schoolcomms® website at http://schoolcomms.com/

Yours sincerely,

Hannah Tromans (Communications Officer)

FAO H Tromans

I am <u>able</u> to receive information and give permission for my email address to be registered with Schoolcomms®.

Children/s names	tutor group
	tutor group
1 st Parent/ Carer name	
& email address	
·	
& email address 2 nd Parent /Carer name	