



Excellence for all

SJO/FK
January 2013

Dear Parents/Carers,

You should have received your child's latest tracking grades at the end of last term. Following this, we are now in a position to confirm the arrangements concerning Year 10 Key Stage 4 options, for courses beginning in September 2013. You will find enclosed your child's copy of the Key Stage 4 Options Booklet, which contains information about the options process and descriptions of the courses available. These include GCSE, BTEC and Cambridge Nationals courses.

Year 9 students and their parents are invited to the school for our Options Evening on Thursday 17th January 2013, which is divided into two parts. From 6.30pm to 7.30pm Subject Leaders and teaching staff will be available to discuss the content and structure of their subject's GCSE courses. The options process will then be explained in the main hall at 7.30pm. This will be followed by a question and answer session. Please note that this will not be a meeting to discuss individual student progress.

There will be a Year 9 Parents' Evening on Thursday 7th February 2013 from 6.30pm to 9.00pm. This will provide an opportunity for you to meet subject teachers and discuss your child's progress. Every effort will be made to fit in parents' requests for interviews, each of which will be of five minutes' duration. There is no limit to the number of appointments you can request. There is a page in the Student Planner on which to record appointments. If you are unable to attend Parents Evening, please consult the Progress Report for feedback from your son/daughter's teachers. Due to the increasing number of such requests it is not feasible for teachers to provide individual detailed email feedback in lieu of parents evening appointments.

Choosing Key Stage 4 courses is an important process. I urge you to attend both evenings if you can, even if you have attended in the past for older siblings, as there are several important changes this year. Please use the response slip below to notify your son/daughter's form tutor whether or not you are able to attend.

I look forward to seeing you on the 17th January.

Yours faithfully,

Mrs S. Jones
Year 9 Director of Achievement and Wellbeing

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Student Name: _____ Tutor Group _____

I/We* will/will not* be attending the Year 9 Options Evening on Thursday 17th January 2013.

I/We* will/will not* be attending the Year 9 Parents' Evening on Thursday 7th February 2013.

* Delete as appropriate

Signed (Parent/Guardian): _____ Date: _____

PLEASE RETURN THIS SLIP TO FORM TUTOR BY MONDAY 14TH JANUARY 2013