



Maths &
Computing



ST CRISPIN'S – A SPECIALIST SCHOOL IN MATHS, COMPUTING & LEADERSHIP



Excellence for all

16th May 2013

KW/JS

Dear Parents/Carers

GCSE Drama Theatre Trip 'Lion Boy'

As part of your son's/daughter's GCSE syllabus, it is essential to watch theatrical performances during the academic year to support both their written and practical work. I have booked tickets to see 'Lion Boy' by Complicit. The performance is at The Oxford Playhouse and we will be travelling by private coach. I have invited Year 10 to widen their depth and breadth of theatre as they will soon embark on devised drama, and they may choose influences of this production to produce their work. I have also invited prospective GCSE students from Year 9, to give them an opportunity to watch live theatre before they begin their course in September.

Production: *'Lion Boy'*

Place: The Oxford Playhouse

Date: Friday 14th June

Meet: At school for 5:45pm

Pick Up: At School at 10:30pm approx.

Cost of Trip: £24

Payment Procedures - We ask you to use the on-line payment system to pay for this particular Trip/activity if possible.

If you have an online account, please proceed as normal.

If you have not previously created an online account please email onlinepayments@st-crispins.wokingham.sch.uk to request a Pupil Link Code and a list of instructions.

If you choose to pay by cheque please ensure that the student's name, form and the name of the Trip/Activity are clearly written on the back of the cheque, which should be made payable to **'St Crispin's School'**.

If paying by cash it must be in a sealed envelope with the students name, form, amount enclosed, Trip/Activity clearly written on the outside.

This trip is an optional visit and the school asks that the payment is made as a voluntary contribution to cover the cost. In the event that we are unable to cover the costs the trip may have to be cancelled. If you are experiencing difficulty in paying for this visit a written request for support should be submitted to the school office. In the event that the visit is oversubscribed names will be drawn from a hat from all those that have replied by the deadline. Parents are responsible for the prompt collection/return home of students after the visit.

Please be aware that your emergency contact details are uploaded to a password protected website so that a member of the Senior Leadership Team or Local Authority can access information in the event of an emergency. These details include only names and telephone numbers submitted on your Broadmoor form. If you do not want your details stored in this way please notify the school.

Please return the reply slip and payment to the office by **Monday 3rd June 2013.**

If you have any queries please do not hesitate to contact me.

Yours faithfully

Mrs Kate West
Subject Leader Drama
westk@crispins.co.uk

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To: Mrs K West, Subject Leader Drama
Re: Theatre Trip, Lion Boy, Friday 14th June

Student: _____ Tutor Group: _____

Emergency Telephone Number for day of visit: _____

On date of visit will your son/daughter be requiring any medication? If so, please give details.

(please include Epipen, Asthma Inhaler, etc.)

Any other medical condition which may affect your son/daughter's performance/safety on this activity.

Family Doctor's Name and Telephone Number for emergency purposes only:

I agree to staff on the visit/activity giving permission for my son/daughter to have any medical treatment that the medical authorities think necessary. I undertake to inform the school of any changes in my son/daughter's fitness prior to departure. I have ensured, as far as I reasonably can, that my son/daughter understands that it is important to safety that any rules and instructions given by the staff in charge are obeyed. I understand parents are responsible for the prompt collection/return home of students after the visit'.
Does your son/daughter have any specific dietary requirements.

I would like to reserve a place for my son/daughter on the Theatre Trip, "Lion Boy". Parents are responsible for the prompt collection/return home of students after the visit.

Please tick method of payment:-

I have paid by Credit/Debit Card

I enclose a cheque payable to "St Crispin's School" for £24 with the student's name, form and year and Trip to Theatre, Lion Boy on the reverse.

I enclose cash £24 in a sealed envelope with student's name, form and year and Trip to Theatre, Lion Boy on the outside.

Signed (Parent/Carer): _____ Date: _____