



**RI/FK**

14<sup>th</sup> June, 2013

Dear Parents/ Carers,

Following the Geography Nettlecombe and Windsor trips I am writing to inform you of the schedule for the follow-up controlled assessment, which accounts for 25% of their final GCSE grade.

The assessment is split in to 5 sections, each of which we expect to be completed by the deadlines given. If they are not, your son/ daughter will be placed in a compulsory catch-up session the following Wednesday after school. We have 5 school weeks to complete this part of the course, so it is essential that deadlines are met.

**Sections and Deadlines are as follows:**

Purpose of the Investigation: Friday 21<sup>st</sup> June

Methods of Collecting Data: Friday 21<sup>st</sup> June

Data Presentation: Friday 5<sup>th</sup> July

Analysis and Conclusions (completed in exam conditions): Friday 19<sup>th</sup> July

Evaluation (completed in exam conditions): Friday 19<sup>th</sup> July

There will be time given in the first 1 week of the September term to tie up loose ends finalise the planning and organisation.

As a department we would also like to add that we were pleased with the attitude that your son/ daughter showed on the trip and subsequent lessons and would like to encourage a positive attitude towards completing their controlled assessment in order to meet and potentially exceed their target grade.

Kind Regards.

Mrs R Inns  
Subject Leader of Geography